



कार्यालय प्राचार्य, शासकीय कन्या महाविद्यालय, खरगोन (म.प्र.)

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क्रमांक : 48/2018

खरगोन, दिनांक : 13.06.2018

प्रति,

आयुक्त/परियोजना संचालक महोदय,
उच्च शिक्षा संचालनालय,
5वीं मंजिल सतपुड़ा भवन,
भोपाल (म.प्र.)

विषय :- विश्व बैंक परियोजना से संबंधित एम.ओ.यू. प्रस्तुत करने बाबत।
संदर्भ :- आपका पत्र क्रमांक 335/रूसा वि.बैं.परि./2018 भोपाल दिनांक
12.06.2018

—00—

महोदय,

उपर्युक्त विषय एवं संदर्भित के अनुसार विश्व बैंक परियोजना से संबंधित एम.ओ.यू. निर्धारित प्रपत्रानुसार 100/- रूपये के स्टाम्प पर प्रति हस्ताक्षर कर हार्ड कॉपी में 03 प्रतियों के साथ वाहक प्रो.अमरजेन्ती सोलंकी, सहायक प्राध्यापक, रसायन शास्त्र, शासकीय कन्या महाविद्यालय, खरगोन के हस्ते प्रेषित किया जा रहा है।

संलग्न :- उपरोक्तानुसार एम.ओ.यू.

(डॉ. एम.के. गोखले)

प्राचार्य

शासकीय कन्या महाविद्यालय

खरगोन (म.प्र.)

रूसा (स्टेट प्रोजेक्ट डायरेक्टोरेट)
म.प्र. भोपाल

6260099048

मध्यप्रदेश स्टेट प्रोजेक्ट डायरेक्टोरेट, राष्ट्रीय उच्चतर शिक्षा अभियान (रूसा)
उच्च शिक्षा विभाग, मध्यप्रदेश (भोपाल फोन नं.- 0755-
2887487)
182, एकीयन टॉवर, मेजलाइन बलोर, जलन -1, एन.पी.नगर भोपाल
ई-मेल : spdmplib@gmail.com

अति महत्वपूर्ण/समय सीमा

क्रमांक: 335/रूसा/वि.बै. परि./2018

भोपाल, दिनांक 12 /06 /2018

प्रति,

प्राचार्य

शासकीय महाविद्यालय (संलग्न सूची अनुसार)

विषय:- विश्व बैंक परियोजना अंतर्गत संबंधित महाविद्यालयों से एम.ओ.यू. विषयक।

विश्व बैंक परियोजना (MPHEQIP) के अंतर्गत प्रथम चरण में चयनित महाविद्यालयों के साथ उनके आई.डी.पी. क्रियान्वयन हेतु उच्च शिक्षा विभाग एवं महाविद्यालयों के मध्य एम.ओ.यू. हस्ताक्षरित होना है।

इस MOU की तीन प्रतियां निम्नानुसार प्रिंट की जाना है।

1. प्रथम प्रति 100 रूपये के स्टाम्प पेपर पर एम.ओ.यू. का केवल प्रथम पृष्ठ तथा शेष पृष्ठ सामान्य ए-4 पेपर पर। स्टाम्प पेपर की जगह स्टाम्प टिकिट या ई-स्टाम्प का उपयोग किया जा सकता है।
2. शेष दो प्रतियां सामान्य ए-4 पेपर पर प्रिंट किया जाना है।
3. प्रत्येक एम.ओ.यू. प्रति के अंतिम पृष्ठ 06 पर दो गवाहों (महाविद्यालय के शासकीय नियमित अधिकारी/कर्मचारी) के हस्ताक्षर तथा उनका नाम एवं पता लिखा जाना है।

संबंधित महाविद्यालय के एम.ओ.यू. की प्रति उनके महाविद्यालय के अधिकारिक ई-मेल पर प्रेषित कर दी गयी है। एम.ओ.यू. की तीनों प्रतियों पर प्राचार्य द्वारा प्रत्येक पृष्ठ पर हस्ताक्षर कर इसे स्टेट प्रोजेक्ट डायरेक्टोरेट (रूसा) कार्यालय में हार्डकापी में दिनांक 14/06/2018 शाम 05:30 तक पत्र वाहक के हस्ते आवश्यक रूप से उपलब्ध कराना सुनिश्चित करें।

MOU के साथ निम्न 3 Annexure अनिवार्य रूप से महाविद्यालयों को अपनी आई.डी.पी. से कॉपी कर

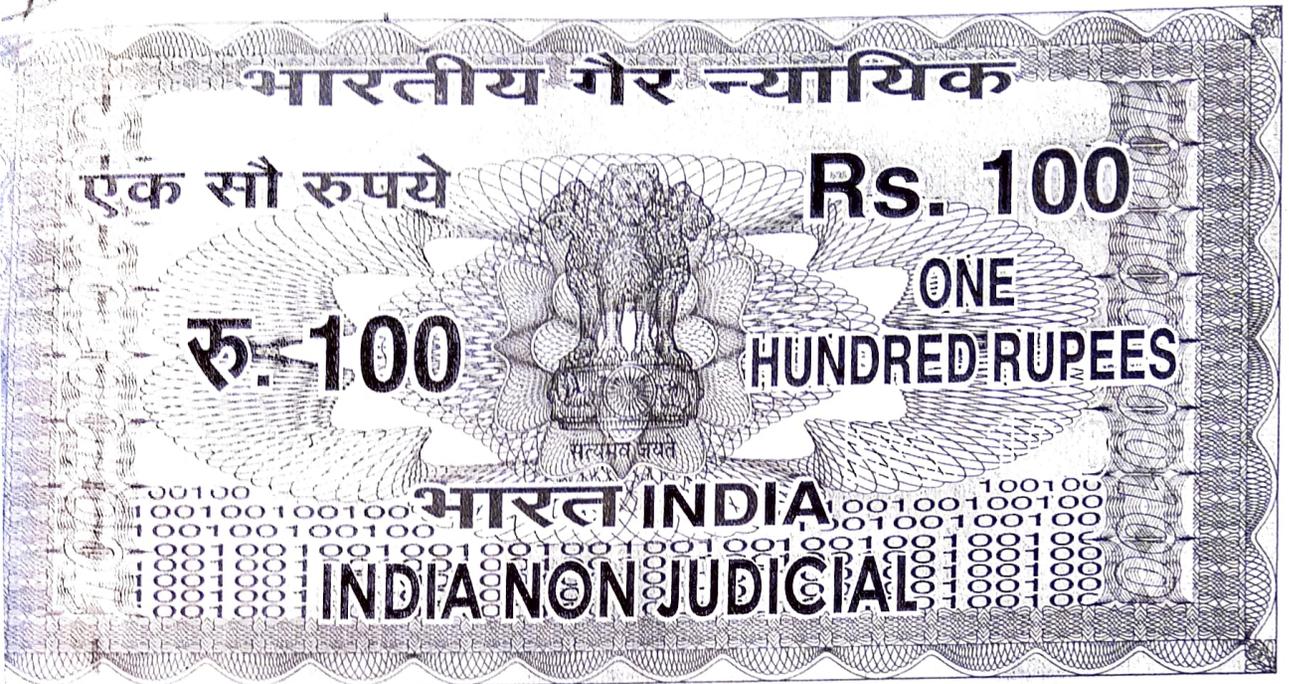
Annexure 1: Agreed performance target. (इसमें महाविद्यालयों की आई.डी.पी. से Goals कॉपी किये जाना है।)

Annexure 2: Institutional Project Budget (इसमें आई.डी.पी. से Institutional project Budget कॉपी करना है।)

Annexure 3: Over All Institutional Performance Targets (इसमें आई.डी.पी. से Over All Institutional Performance Targets को कॉपी करना है।)

प्राचार्य महोदय प्रत्येक पेज पर हस्ताक्षर करें एवं सील लगाकर एम.ओ.यू. के साथ संलग्न कर तीनो संलग्नक (पूर्ण भरे हुए) एम.ओ.यू. के साथ संलग्न रहें।

निरंतर.....2



ध्य प्रदेश MADHYA PRADESH

AW 993934

MEMORANDUM OF UNDERSTANDING

BETWEEN

**STATE PROJECT DIRECTORATE, RUSA
DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF MADHYA PRADESH**

AND

Govt. Girls College, Khargone

for the implementation of the Institutional Development Plan of the

Govt. Girls College, Khargone
under

**MADHYA PRADESH HIGHER EDUCATION QUALITY IMPROVEMENT
PROJECT (MPHEQIP)**

PARTIES

This Memorandum of Understanding (hereinafter referred to as 'MOU') is made and entered into on this Wednesday day of 13/06/2018 between the Department of Higher Education, Government of Madhya Pradesh acting through its Project Director & Commissioner, Department of Higher Education (DHE), (hereinafter referred to as the 'Department') and Govt. Girls College, Khargone through Principal (hereinafter referred to as the 'College/Institute') affiliated to Devi Ahilya University, Indore.

प्राचार्य

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खरगोन

PURPOSE

WHEREAS, Government of Madhya Pradesh (GoMP) plans to expand and improve its higher education institutions with a view to improve the state's higher education system's outcomes to national and international flagship standards. This is being achieved by undertaking a comprehensive and sustained package of reforms and capacity building measures which improve the efficiency and effectiveness of all government Higher Education Institutions (HEIs) operating in the state. At the institutional level, GoMP is targeting both building academic, research and managerial capacity, increasing autonomy in order to better align institutions with local needs, and pursuing excellence of academic departments.

The objective of the Madhya Pradesh Higher Education Quality Improvement Project (MPHEQIP) is to improve student outcomes, especially of disadvantaged groups, in selected higher education institutions and to increase the effectiveness of the higher education system in Madhya Pradesh. The project will focus on the following thematic areas in higher education:

- (a) Excellence and employability through better quality of education services offered, improved teaching-learning resources, and research.
- (b) Expanding equity and access.
- (c) Strengthening sectoral and institutional governance and financing, and management (including better monitoring and evaluation in the sector).

AND WHEREAS the comprehensive description, implementation and operating conditions for the Project are contained in the document entitled the Project Appraisal Document (PAD), the Financial Management Manual (FMM), the Procurement Manual (PM), and the Environment and Social Management Framework (ESMF).

AND WHEREAS the MPHEQIP comprises three components. Under Window-1 of Component 1, the Colleges have been selected to receive financing, to pursue the goals set out in its Institutional Development Plan (IDP), as approved by the Department.

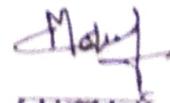
NOW THEREFORE the parties agree as follows:

SECTION - I

As conditions for receiving a Planned Grant, the College agrees to:

- a) Implement the Institutional Development Plan (IDP) and take all necessary actions to achieve the goals set out in the IDP, including, but not limited to: entering into contracts or agreements for civil works, goods and services (including consulting services and professional development) and managing those contracts or agreements such that to the extent possible they are completed on time, within budget and to the prescribed standards.
- b) Follow the guidelines related to project and procedures prescribed by the Department, Financial Management Manual (FMM), Procurement Manual (PM) and Environment and Social Management Framework (ESMF), and as may be prescribed from time to time by the Department for implementation of the Project.
- c) Refrain from amending the IDP without consulting the Department and obtaining its approval.
- d) Take all necessary actions to achieve the performance indicators/Targets as contained in Annexure I of this MOU and as maybe amended with the written agreement of the Department.
- e) Implement all academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and the ESMF.

- f) Submit annual work plans and budgets to the Department by the date specified by the Department as long as this MOU remains active.
- g) Submit a financial sustainability plan, covering five years after the close of the Project, to the Department.
- h) Apply for and complete the procedures required for National Assessment and Accreditation Council (NAAC) accreditation by the date committed to in the IDP.
- i) Apply for reaccreditation and complete the procedures required before the current accreditation lapses, if the College has already been accredited by NAAC.
- j) Enter data into the All India Survey of Higher Education system by 30th September of each year or as the date declared by AISHE, MHRD.
- k) Plan, prepare and apply for the grant of UGC autonomy at the earliest feasible date by which the conditions for autonomy can be met, and as committed to in the IDP. {NA for college, who committed in their IDP}.
- l) Publish Annual Institutional Reports in the prescribed format given by DHE on or before 30th September of each year.
- m) Carry out monitoring and evaluation and data collection activities as prescribed by the Department and the Management Information System manual/guidelines.
- n) Provide Quarterly Progress Reports/documents and data to the Department, as and when requested, in the prescribed format and within stipulated timelines.
- o) Participate in all systems set up by the Department to facilitate the implementation of the Project, such as the IT Portal of Higher Education Department and Students satisfaction surveys.
- p) Facilitate the participation of faculty, non-academic staff and students in training sessions, seminars and conferences planned under the Project.
- q) Establish a computerised accounting system and utilise the standard Chart of Accounts, as specified in the FMM and as notified by the Department.
- r) Commission an annual audit, as specified by the Department and the FMM, by an and independent firm of Chartered Accountants ensure that responses to external audit observations are filed in a timely manner.
- s) Strengthen the institution's governance structures as per guidelines issued by the Department.
- t) Establish a functional placement and career guidance cell and set up alumni tracking systems as per the guidelines prescribed by the Department and system developed for that purpose.
- u) Strengthen the Internal Quality Assurance Cell to enable it to take the lead in addressing all quality related issues in the institution.
- v) Follow the guidelines and processes described in the Financial Management Manual and the Procurement Manual published by the Department.
- w) Comply with the terms and conditions for the release of first and subsequent grants by the Department as described at Section III, including the submission of utilisation certificates to the Department for the release of subsequent grants.



प्राचार्य

शासक कन्या महाविद्यालय
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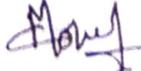
SECTION - II

The Department of Higher Education, GoMP agrees to:

- a) Sanction and release grants to the College as described in section III subject to the fulfilment of all conditions set forth in this MoU, subject to overall budget provision available in the financial year.
- b) Provide technical assistance to the College for the implementation of the IDP, budgeting and financial management, use of management information systems, monitoring and evaluation activities, help and support for getting NAAC accreditation and other Project related activities from time to time.
- c) Provide guidance on institutional best practices and policies based on the results of studies and assessments of the higher education sector in Madhya Pradesh.
- d) Strengthen state-wide systems, such as the higher education portal and MIS, to facilitate the implementation of the Project.
- e) Facilitate the academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and ESMF through appropriate orders, including delegation of academic, administrative and financial powers to the College as and when required.
- f) Carry out the monitoring and evaluation activities and provide feedback to the College through periodic progress reports and meetings.
- g) Apply, in a fair and independent manner, the protocol to determine whether the College's performance is satisfactory as per the performance indicators contained in Annex I, II and III so as to release funds to the college.
- h) Contract, oversee and take responsibility for any major civil works which have been agreed to with the College, ensuring to the extent possible that the works are carried out on time, within the allocated budget, and to the prescribed standards.
- i) Conduct the regular audit and inspection of the progress of the project at College level, as may be prescribed.

SECTION - III

- a) The Department will provide to the College, an initial allocation of up to 20 per cent of the total cost of IDP to begin activities described in the IDP provided that:
 - i. The Department has approved the College's IDP.
 - ii. The backlog of CA audits for the last five years has been cleared (or would be cleared in the next six months from the date of signing of this agreement).
- b) Subsequent allocations will be made on the following conditions:
 - i. The College's performance is deemed satisfactory by the Department, using a performance assessment protocol and based on indicators listed in the IDP and Annexure I, II and III of this MoU including third party verification, wherever ordered.
 - ii. A suitable automated mechanism for reporting will be established using IT Portal for this purpose. Colleges will have to submit their relevant data and information periodically and update the MIS of the college regularly.


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खरगोन

- iii. At least 60% of the previously released funds should have been utilised by the College (and utilisation certificates to this effect have been provided to the Department).
 - iv. The College follows all guidelines, rules and procedures set out in the FMM, PM, ESMF and the instructions provided by the Department from time to time.
 - v. The College has not amended or deviated from the IDP without prior consultation and approval from the Department.
- c) All payments under the Project will be made using the State Treasury System. The College will execute activities as per the IDP and where necessary approve/submit for payments, in accordance with agreed procedures indicated in the Financial Management Manual and procurement manuals, to vendors/consultants/contractors etc., who will be paid by the State Treasury.

SECTION - IV

No amendment in the MOU will be allowed. However, only under exceptional circumstances amendments can be made to the MOU after (a) stating reasonable cause and (b) taking necessary approval from the Project Director & Commissioner, Higher Education Department. The amended MOU will come into force only after due approval, and through written agreements signed by the authorized representatives of all Parties to the original MOU.

This MOU will become effective when signed by duly authorized representatives of all parties and shall remain in force until the completion of the activities covered by the MOU, or until it is duly terminated by both the Parties or latest by 31st March, 2023.

SECTION - V

The Department will provide all necessary support to the College through the Project Director cum Commissioner, Department of Higher Education.

SECTION - VI

The Project implementation schedule:

The project (IDP) will become effective on date of signing of this MoU and shall be completed by 31st March, 2023.

However, the Department may terminate this MoU any time in case of the non-compliance of the provisions of this MoU by the colleges or non-performance of its obligations as per the IDP targets, guidelines set forth in the PM, FMM and guidelines provided by Department time to time.

SECTION - VII

- By this MoU both parties affirm their commitment to carry out the activities and achieve the objectives mutually agreed upon.
- Any dispute arising out of the MoU, which cannot be amicably settled between the parties, shall be referred to the Administrative Department, Department of Higher Education, GoMP.


प्राचार्य
शास.कन्या महाविद्यालय
खरगोन

- The Department reserves the right to cancel, modify any activity(ies)/ item(s) mentioned in IDP of the Institute any time which is not in accordance with relevant guidelines or objective of the Project.
- Amendments to this MOU, if required, shall be carried out in writing duly authenticated and executed by both the parties.

Signed at Khargone on this Wednesday of 13/06/2018.

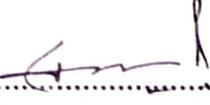
FOR AND BEHALF OF
(Govt. Girls College, Khargone)

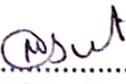
FOR AND BEHALF OF
THE DEPARTMENT OF HIGHER
EDUCATION



(Dr.M.K. Gokhale)
Principal
Govt. Girls' College, Khargone (M.P.)

Project Director & Commissioner,
Department of Higher Education,
Government of Madhya Pradesh

Witness No-1:  (Signature)
Dr.R.S. Karma
Professor (Hindi)
Govt. Girls' College, Khargone (M.P.)

Witness No-2:  (Signature)
Dr.M.S. Solanki
Assistant Professor (Zoology)
Govt.Girls' College, Khargone



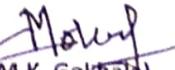
Office Of the Principal, Govt. Girls' College, Khargone (M.P.)

Annexure I : Agreed Performance Targets

College Name: Govt. Girls' College, Khargone	College code 2402 (HE Portal):	Place: Khargone	Dist: Khargone
Goal 1			
Description Achieving academic excellence by providing quality education to student.			
Milestones(Sub-goals)			
1. Increase in on time graduation rate by 2% every year for Undergraduate and Post Graduate Student. 2. Increase in first to second year transition rate the by 2%			

Goal 2			
Description Enhancing employability of students.			
Milestones(Sub-goals)			
1. Creating a tracking system to trace students for at least six months after graduation to check their Employment status. 2. Start/Improve campus placement cell to increase the % of students who are placed on campus by 1% every year from year 2. 3. Strengthen the career counselling cell to increase the number of students successfully being employed or getting admitted to PG/Higher education within one year of graduation by 5% every year.			

Goal 3			
Description Developing an eco-friendly campus.			
Milestones(Sub-goals)			
1. Reducing Electricity Bill by using solar energy. 2. Green and Clean Campus. 3. Increase the ground water level.			


(Dr. M.K. Gokhale)
प्रधानाचार्य
राज्य केन्द्रीय कोषालयालय
Khargone (M.P.)

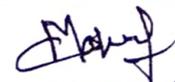


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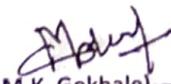
Annexure II : Institutional Project Budget Table

College Name: Govt. Girls' College, Khargone			College code 2402 (HE Portal):		Place: Khargone			Dist: Khargone	
Total Budget (in Cr) : 8.04									
S.N o.	Goal as per IDP	Activity (As per IDP Goals)	Nature of Expenditure/Budget (Please refer to column L for specific Nature)	Project Allocation (in Cr) (a+b+c+d+e)	2018-19 (in Cr) (a)	2019-20 (in Cr) (b)	2020-21 (in Cr) (c)	2021-22 (in Cr) (d)	2022-23 (in Cr) (e)
1	Academic excellence	Up gradation/Expansion of 6 laboratories. Civil	Construction (Extension/Renovation)	1	0.5	0.3	0.2	0	0
		Laboratory Equipment	Lab Equipments	1	0.4	0.3	0.3	0	0
		Up gradation/Expansion of library and library facilities. Civil	Construction (Extension/Renovation)	0.5	0.3	0.2	0	0	0
		Library Facility	Books & Journals	0.45	0.25	0.2	0	0	0
		Expansion of 10 Class rooms. And Modernization of 5 class rooms. Civil	Construction (Extension/Renovation)	1.5	0.8	0.5	0.2	0	0
		Classroom Equipment & Furniture	Smart Class room equipments & Furniture	0.6	0.3	0.3	0	0	0
		Additional Lecture by experts.	Other	0.02	0.004	0.004	0.004	0.004	0.004
		Subject wise remedial classes	Remedial Classes for week students	0.1	0.02	0.02	0.02	0.02	0.02
		Educational visit/tours visit	Other	0.5	0.01	0.01	0.01	0.01	0.01
		To establish a 50 seated computer lab	Computer	0.24	0.14	0.1	0	0	0
		One virtual class's room	New Civil Construction	0.2	0.15	0.05	0	0	0
		One virtual class's room	Computer, Printer, Networking, Software etc.	0.1	0.06	0.04	0	0	0


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		Hostel Warden and Attendant Quarter.	New Civil Construction	0.3	0.2	0.1	0	0	0
		Hostel Furniture	Furniture	0.1	0.06	0.04	0	0	0
		Goal-1 Total		6.16	3.194	2.164	0.734	0.034	0.034
2	Employability of students.	Establishing and maintaining a tracking system.	Other	0.06	0.02	0.01	0.01	0.01	0.01
		Establishing and running of a placement cell	Other	0.13	0.05	0.02	0.02	0.02	0.02
		Establishing / strengthening of career counselling cell	Other	0.05	0.01	0.01	0.01	0.01	0.01
		Skill development courses and hiring of staff for the above courses	Staff/Teacher's/Student Training	0.3	0.06	0.06	0.06	0.06	0.06
		Establishing new language labs.	Other	0.06	0.02	0.01	0.01	0.01	0.01
		Latest Sports Equipment	Sports Equipments	0.3	0.15	0.15	0	0	0
		Goal-2 Total		0.9	0.31	0.26	0.11	0.11	0.11
		3	Eco-friendly campus.	Water Harvesting System.	Construction	0.03	0	0.015	0.015
Solar Panel for College and Girls' Hostel.	Power Equipments (Solar/UPS/Generator etc.)			0.85	0.45	0.4	0	0	0
Up gradation and Expansion of Botanical Garden and Home Science kitchen Garden	Construction (Extension/Renovation)			0.1	0.05	0.05	0	0	0
Goal-3 Total				0.98	0.5	0.465	0.015	0	0
Grand Total				8.04	4.004	2.889	0.859	0.144	0.144

(In Word :- Eight Point Zero Four Crore Only)


 (Dr.M.K. Gokhale)
 Principal
 Govt Girls' College
 Kharbone (M.P.)



Office Of the Principal, Govt. Girls' College, Khargone (M.P.)

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Annexure III : Overall Institutional Performance Targets

Overall Institute Performance Targets

College Name: Govt. Girls' College, Khargone	College code 2402 (HE Portal):	Place: Khargone	Dist: Khargone				
Goal	Measurable Indicators	Targets					
		Year 1	Year 2	Year 3	Year 4	Year 5	
Academic and Quality Excellence	Growth in enrolment	1%	1%	2%	2%	2%	
	On-time graduation rate	1%	1%	2%	2%	2%	
	Transition to higher education	1%	1%	2%	2%	2%	
Employability of students.	Development of tracking system	Development (+20%)	40%	60%	80%	100%	
	Increase in Placement ratio.	2%	4%	6%	8%	10%	
	Employability/ P.G.	5%	5%	5%	5%	5%	
Eco-friendly campus.	Increase in water level	1 cm.	1 cm.	1 cm.	1 cm.	1 cm.	
	Reducing electricity bill	Solar panel set up		5%	10%	20%	30%
	Green and clean campus (to develop botanical garden and home science kichan to train 20% students for environment management)	Development		5%	10%	15%	20%


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 महाविद्यालय
 खर्गोन

PURPOSE

WHEREAS, Government of Madhya Pradesh (GoMP) plans to expand and improve its higher education institutions with a view to improve the state's higher education system's outcomes to national and international flagship standards. This is being achieved by undertaking a comprehensive and sustained package of reforms and capacity building measures which improve the efficiency and effectiveness of all government Higher Education Institutions (HEIs) operating in the state. At the institutional level, GoMP is targeting both building academic, research and managerial capacity, increasing autonomy in order to better align institutions with local needs, and pursuing excellence of academic departments.

The objective of the Madhya Pradesh Higher Education Quality Improvement Project (MPHEQIP) is to improve student outcomes, especially of disadvantaged groups, in selected higher education institutions and to increase the effectiveness of the higher education system in Madhya Pradesh. The project will focus on the following thematic areas in higher education:

- (a) Excellence and employability through better quality of education services offered, improved teaching-learning resources, and research.
- (b) Expanding equity and access.
- (c) Strengthening sectoral and institutional governance and financing, and management (including better monitoring and evaluation in the sector).

AND WHEREAS the comprehensive description, implementation and operating conditions for the Project are contained in the document entitled the Project Appraisal Document (PAD), the Financial Management Manual (FMM), the Procurement Manual (PM), and the Environment and Social Management Framework (ESMF).

AND WHEREAS the MPHEQIP comprises three components. Under Window-I of Component 1, the Colleges have been selected to receive financing, to pursue the goals set out in its Institutional Development Plan (IDP), as approved by the Department.

NOW THEREFORE the parties agree as follows:

SECTION - I

As conditions for receiving a Planned Grant, the College agrees to:

- a) Implement the Institutional Development Plan (IDP) and take all necessary actions to achieve the goals set out in the IDP, including, but not limited to: entering into contracts or agreements for civil works, goods and services (including consulting services and professional development) and managing those contracts or agreements such that to the extent possible they are completed on time, within budget and to the prescribed standards.
- b) Follow the guidelines related to project and procedures prescribed by the Department, Financial Management Manual (FMM), Procurement Manual (PM) and Environment and Social Management Framework (ESMF), and as may be prescribed from time to time by the Department for implementation of the Project.
- c) Refrain from amending the IDP without consulting the Department and obtaining its approval.
- d) Take all necessary actions to achieve the performance indicators/Targets as contained in Annexure I of this MOU and as maybe amended with the written agreement of the Department.
- e) Implement all academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and the ESMF.

- f) Submit annual work plans and budgets to the Department by the date specified by the Department as long as this MOU remains active.
- g) Submit a financial sustainability plan, covering five years after the close of the Project, to the Department.
- h) Apply for and complete the procedures required for National Assessment and Accreditation Council (NAAC) accreditation by the date committed to in the IDP.
- i) Apply for reaccrreditation and complete the procedures required before the current accreditation lapses, if the College has already been accredited by NAAC.
- j) Enter data into the All India Survey of Higher Education system by 30th September of each year or as the date declared by AISHE, MHRD.
- k) Plan, prepare and apply for the grant of UGC autonomy at the earliest feasible date by which the conditions for autonomy can be met, and as committed to in the IDP. {NA for college, who committed in their IDP}.
- l) Publish Annual Institutional Reports in the prescribed format given by DHE on or before 30th September of each year.
- m) Carry out monitoring and evaluation and data collection activities as prescribed by the Department and the Management Information System manual/guidelines.
- n) Provide Quarterly Progress Reports/documents and data to the Department, as and when requested, in the prescribed format and within stipulated timelines.
- o) Participate in all systems set up by the Department to facilitate the implementation of the Project, such as the IT Portal of Higher Education Department and Students satisfaction surveys.
- p) Facilitate the participation of faculty, non-academic staff and students in training sessions, seminars and conferences planned under the Project.
- q) Establish a computerised accounting system and utilise the standard Chart of Accounts, as specified in the FMM and as notified by the Department.
- r) Commission an annual audit, as specified by the Department and the FMM, by an and independent firm of Chartered Accountants ensure that responses to external audit observations are filed in a timely manner.
- s) Strengthen the institution's governance structures as per guidelines issued by the Department.
- t) Establish a functional placement and career guidance cell and set up alumni tracking systems as per the guidelines prescribed by the Department and system developed for that purpose.
- u) Strengthen the Internal Quality Assurance Cell to enable it to take the lead in addressing all quality related issues in the institution.
- v) Follow the guidelines and processes described in the Financial Management Manual and the Procurement Manual published by the Department.
- w) Comply with the terms and conditions for the release of first and subsequent grants by the Department as described at Section III, including the submission of utilisation certificates to the Department for the release of subsequent grants.



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SECTION - II

The Department of Higher Education, GoMP agrees to:

- a) Sanction and release grants to the College as described in section III subject to the fulfilment of all conditions set forth in this MoU, subject to overall budget provision available in the financial year.
- b) Provide technical assistance to the College for the implementation of the IDP, budgeting and financial management, use of management information systems, monitoring and evaluation activities, help and support for getting NAAC accreditation and other Project related activities from time to time.
- c) Provide guidance on institutional best practices and policies based on the results of studies and assessments of the higher education sector in Madhya Pradesh.
- d) Strengthen state-wide systems, such as the higher education portal and MIS, to facilitate the implementation of the Project.
- e) Facilitate the academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and ESMP through appropriate orders, including delegation of academic, administrative and financial powers to the College as and when required.
- f) Carry out the monitoring and evaluation activities and provide feedback to the College through periodic progress reports and meetings.
- g) Apply, in a fair and independent manner, the protocol to determine whether the College's performance is satisfactory as per the performance indicators contained in Annex I, II and III so as to release funds to the college.
- h) Contract, oversee and take responsibility for any major civil works which have been agreed to with the College, ensuring to the extent possible that the works are carried out on time, within the allocated budget, and to the prescribed standards.
- i) Conduct the regular audit and inspection of the progress of the project at College level, as may be prescribed.

SECTION - III

- a) The Department will provide to the College, an initial allocation of up to 20 per cent of the total cost of IDP to begin activities described in the IDP provided that:
 - i. The Department has approved the College's IDP.
 - ii. The backlog of CA audits for the last five years has been cleared {or would be cleared in the next six months from the date of signing of this agreement}.
- b) Subsequent allocations will be made on the following conditions:
 - i. The College's performance is deemed satisfactory by the Department, using a performance assessment protocol and based on indicators listed in the IDP and Annexure I, II and III of this MoU including third party verification, wherever ordered.
 - ii. A suitable automated mechanism for reporting will be established using IT Portal for this purpose. Colleges will have to submit their relevant data and information periodically and update the MIS of the college regularly.

- iii. At least 60% of the previously released funds should have been utilised by the College (and utilisation certificates to this effect have been provided to the Department).
 - iv. The College follows all guidelines, rules and procedures set out in the FMM, PM, ESMF and the instructions provided by the Department from time to time.
 - v. The College has not amended or deviated from the IDP without prior consultation and approval from the Department.
- c) All payments under the Project will be made using the State Treasury System. The College will execute activities as per the IDP and where necessary approve/submit for payments, in accordance with agreed procedures indicated in the Financial Management Manual and procurement manuals, to vendors/consultants/contractors etc., who will be paid by the State Treasury.

SECTION - IV

No amendment in the MOU will be allowed. However, only under exceptional circumstances amendments can be made to the MOU after (a) stating reasonable cause and (b) taking necessary approval from the Project Director & Commissioner, Higher Education Department. The amended MOU will come into force only after due approval, and through written agreements signed by the authorized representatives of all Parties to the original MOU.

This MOU will become effective when signed by duly authorized representatives of all parties and shall remain in force until the completion of the activities covered by the MOU, or until it is duly terminated by both the Parties or latest by 31st March, 2023.

SECTION - V

The Department will provide all necessary support to the College through the Project Director cum Commissioner, Department of Higher Education.

SECTION - VI

The Project implementation schedule:

The project (IDP) will become effective on date of signing of this MoU and shall be completed by 31st March, 2023.

However, the Department may terminate this MoU any time in case of the non-compliance of the provisions of this MoU by the colleges or non-performance of its obligations as per the IDP targets, guidelines set forth in the PM, FMM and guidelines provided by Department time to time.

SECTION - VII

- By this MoU both parties affirm their commitment to carry out the activities and achieve the objectives mutually agreed upon.
- Any dispute arising out of the MoU, which cannot be amicably settled between the parties, shall be referred to the Administrative Department, Department of Higher Education, GoMP.


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- The Department reserves the right to cancel, modify any activity(ies)/ item(s) mentioned in IDP of the Institute any time which is not in accordance with relevant guidelines or objective of the Project.
- Amendments to this MOU, if required, shall be carried out in writing duly authenticated and executed by both the parties.

Signed at Khargone on this Wednesday of 13/06/2018.

FOR AND BEHALF OF
(Govt. Girls College, Khargone)

FOR AND BEHALF OF
THE DEPARTMENT OF HIGHER
EDUCATION

(Dr.M.K. Gokhale)
Principal

Govt. Girls' College, Khargone (M.P.)

प्राचार्य

शास. कल्या. महाविद्यालय
खर्गोण (म.प.)

Project Director & Commissioner,
Department of Higher Education,
Government of Madhya Pradesh

Witness No-1:

..... (Signature)

Dr.R.S. Karma
Professor (Hindi)
Govt. Girls' College, Khargone (M.P.)

Witness No-2:

..... (Signature)

Dr.M.S. Solanki
Assistant Professor (Zoology)
Govt.Girls' College, Khargone