



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. GIRLS COLLEGE, KHARGONE

BTI ROAD, ANAND NAGAR, KHARGONE

451001

www.gdckhargone.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Girls College, Khargone is a well renowned institute of higher education in Khargone. It caters to the needs of tribal belt. It has large number of girl students of the Urban and Rural area of Khargone. The college was established in the heart of city in the year 1984 and started its journey in a small school building provided by Devi Ahilya Higher Secondary School, Khargone. In the academic year 2016-17 the college has been shifted from a small school building to a well-constructed own building. The collage actively works as lead college for two broad sections of literary and cultural activities that are conducted for different colleges of the District. The total area of the college is 7 acres (1243.15 Sq. m) at the built up area has well-furnished classrooms, well equipped laboratories, library and Computers Lab. It also provides physical facilities like games, sports, open gym and fitness centre for the students and faculty. Apart from the facilities the college has well maintained botanical garden, medicinal garden, fruit orchard and well facilitated parking for vehicles.

The college has been imparting quality education as a means of empowering women so that they recognize and fulfil their roles and responsibilities as equal contributors towards nation building and making India a forerunner on the global map under the guidance of their teachers. Under the supervision of principal, heads and committee members plan for organizing curricular and co-curricular activities. The college practices a well-structured system of mentoring to provide proper guidance to the students in not only choosing the right career path but also to help them to become confident and emotionally secure individuals.

The functioning of college is decentralized through various committees and cells. Representatives from the management, principals, faculty members, eminent personalities, staff members, students, and alumni are part of the committees and cells.

The college has well upgraded library facilities with more than 50,000 text and references books for the students and faculty. It provides bar code system for easy accession of the books available in the library. The library is automated with different library softwares and also uses e-Granthalaya, a useful platform to transform traditional libraries to e-Library with Digital Library Services. The institutes provide various Undergraduate and Postgraduate programs in different area of education. The college also provides distance education mode through Bhoj University. The college has registered Alumni Association of the former students, who actively participate in the various activities of the college. We have a very nice system for public participation. The college has an efficient **Jan Bhagidhari Samiti** headed by District Collector himself and has experienced members.

Vision

- To provide excellence in education, preparing students with adequate knowledge and skills in their field, inculcate values, create learning environments, and provide employability.

Mission

- To create and maintain an environment of excellence in education.

- To provide roadmap which can help the students in their career.
- To provide platform for students for exploring their hidden creative potential.
- To develop sensible students with multidisciplinary global competencies.
- To utilise their inherent talents through various vocational subjects under NEP 2020.
- To nurture moral and social values among students in order to obtain fully the objectives of NEP 2020.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Government Girls College, Khargone is recognized by UGC and accredited with B grade by NAAC.
- Provide excellence of education to the girl's students of tribal belt of Khargone.
- The college has well qualified faculty and provide wide range of UG and PG subjects courses.
- The college has well developed infrastructure with appropriate ICT facility.
- Positive experience with those who interact with the campus.
- Proactive Partnerships with other institutes for better teaching learning and innovation ecosystem.
- Facilities include new and well-maintained, attractive buildings and grounds and well equipped laboratory and library.
- The college has many schemes such as RUSA, World Bank, MPHEQIP from the government to enrich the facility of the college according to the education system.
- The college has Alumni association for the maximum participant of former students.
- MoUs with different organisations to promote active collaboration with other organizations.
- 24/7 CCTV surveillance inside and outside the college and well ventilated and spacious classrooms

Institutional Weakness

- Shortage of regular staff and limited financial freedom.
- Distinguishing qualities and identity not well known.
- Highly competitive market for diverse faculty and staff.
- There is need to modernized classroom with more ICT facilities.
- Lack of public transport for students.
- Lack of Research and analytical facilities.
- Generation of funds is often a serious limitation in expansion and upgradation of campus facilities.

Institutional Opportunity

- The courses that the college offers are demand in market.
- The college has wide campus about 7 acres on which there is an opportunity to develop infrastructural facility there by offering education to more and more students.
- It's the only Girls college in the Khargone tribal belt that helps them to initiate the more girl's students for better education.
- Well-equipped library with automation system software and barcode provided for easy access.
- Self-employment training and development training to the students, scholarship and endowment facilities is provided
- All the laboratories have appropriate instruments.

Institutional Challenge

- The competition from other institutions which have more diversified programmes and resources for the students.
- Funding availability in certain cases is not much adequate.
- Lack industries oriented courses and collaboration.
- Technology change that effects the future growth and productivity.
- Sometime parents unwilling to encourage girls' education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum, admissions, examination and evaluation process of the college for UG and PG programme are as per the norms of the Department of Higher Education, Bhopal and concerned University. It's a government college so the flexibility for implementation of their own courses is limited. Most of the faculties of the college are engaged in various course developing activities like members of Board of Studies, Syllabus Review Committees, Paper Setters, Examiners and Resource Persons etc. The IQAC of the college prepares the Perspective Plan, Academic Calendar, and the individual workload of the teachers as per their guidelines of the Higher Education and university. Departmental meetings are held with the IQAC, workload and responsibilities are distributed according to the expertise of the individual teachers. The IQAC and the Academic Review Committee monitor the effective implementation of the curriculum. The feedback for the implementation of curricular from the students is reviewed through the response of students. The Time Table Committee prepares the time table for students and teachers. Course plans are prepared by every teacher for facilitation and effective implementation of the curriculum. Different teaching methodologies and strategies are adopted by faculty for effective curricular delivery in blended mode, which include Lecture method, ICT, Video lectures and Field Projects and experimental learning.

Teaching-learning and Evaluation

The institute is situated in the tribal belt of the district Khargone and mostly catering the aspirations of the girl's students of rural and backward area. The students who get enrolled in the institutions are girls and provide financial assistance thorough post matric scholarship, Aawas Yojna, Village Daughter and Vigyan Parotsahan Yojna etc. The College provides Remedial and Bridge Classes to cater to the diverse needs of students. Parents and guardians are informed about the academic performance of their wards and their progress can be checked at college at any time. The College provides a conducive environment for respective expertise growth of the faculty by participating in Faculty Development Programmes and encouraging the staff to participate in International and National seminars/workshops. Teaching learning is encouraged through the spoken tutorials, mentorship programme, educational tours etc. The available infrastructure and library facilitate the teaching learning process. There are special infrastructural facilities for inclusion of differently abled students in the institution. The college has Conducting online classes through Zoom, Google Meet, Use of different tools like Blog writing, Use of WhatsApp groups, OBS, Google class room, sharing of e-resources with students, sharing different links with students all these efforts are made by teachers to enhance learning of the students. Various online assessment tools like Google forms etc. are also taught to the students which can be used by them further. The college also implements the objectives of NEP to set the National Professional

Standards for Teachers (NPST) and students to determine all aspects of teacher career management, efforts for professional development, etc.

Research, Innovations and Extension

The faculty is encouraged to organize and attend International and National seminars/conferences every year. The M.P. Higher education has also provided the study leave with salary for one year extendable for further one year to complete the research in their respective discipline. The college faculty actively involved in publishing papers, editing books chapters etc. The faculty is also invited as resource persons, keynote speakers, chairpersons and moderators. The college organized various activities such as seminar, workshops, lecture on design and innovation like innovative interior designing, creativity in food preparation, apparel designing etc. Experts from various fields such as bakery, interior decoration, food processing and apparel designing trained the students for such creative works. As an outcome of these trainings students prepare products according to the social needs.

Infrastructure and Learning Resources

The college has lush green campus and surrounded with green fields with adequate infrastructure. Optimal use of its resources is made to organize curricular, co-curricular and extracurricular activities. The entire college is under CCTV surveillance. The college maintenance committee takes care of the infrastructural facilities. The college library is well established. Ramps provide easy access to essential college facilities for wheel chair bound persons. The college has an open stage to facilitate and encourage cultural activities. Continuous development of the infrastructure, renovation and maintenance is done with the help of PWD/MPHIDB. The college has good condition 8 classrooms out of which 2 smart class room equipped with smart technology like Smart Board, LCD projector, images, graphs, flow charts, videos from Internet are considered highly effective and help students grasp the concepts quickly. College has well developed laboratories and library with adequate material required for teaching and practical. Apart from above said facilities the college has **Staff Rooms and Waiting room, Sport and Yoga Facility** and girl's hostel.

Student Support and Progression

The college caters to students from all the sections of the community and follows the State Governments reservation policy during admissions for the students belonging to ST, SC, OBC and minority. Most of the students, over 70% reserved category. Since the college located in the rural area, away from the main city and being an all-women's college, improving student enrolment levels is one of major challenges that the college. More than 80% of the students admitted in the college are from other far of places of khargone of different communities. The pass percentage of outgoing students is very high during the last five years ranging between 80% to 90% with a number of Distinctions and Position holders each year. The State Government as well as the Central Government provides the financial assistance through scholarships to the eligible students. The college is an UG multi-faculty college and also run some PG courses therefore many of the students undergo to higher studies while a few are employed in the Government/Central Government services. The Alumni Association which is a registered Body took active role in the physical and academic growth of the college. NSS volunteers & sports students are given prizes from college fund for extraordinary performance. Grievance redressal cell and Anti ragging committee actively doing their role for Student College has a Career Guidance Cell. Encouragement and motivation is provided to students for academic, co-curricular and extracurricular activities

through prizes instituted by the College.

Governance, Leadership and Management

Government Girls College, Khargone is committed to provide quality education to girls students of tribal belt as well as rural area with a Vision to develop emerging youth force into fully capable, visionary, innovative and socially conscious human resource for India by following precise quality standards of higher education as its defining core. The Principal is the head of the college working under the overall supervision of the Department of Higher Education, Bhopal. The Department of Higher Education, Bhopal and concerned university provides policy guidelines and necessary financial and logistic support. The Principal conducts the activities of the college with the active support of the teaching and non-teaching staff of the college.

The college is a government establishment and works strictly in accordance with the financial rules and regulations framed by the Department of Higher Education, Bhopal.. The policy orders are issued by the Department of Higher Education, Bhopal. The sanctioned amount is utilized as per SoPs in this regard. There is an internal mechanism for regular audit of different college expenditure and financial transactions. There is an earmarked financial officer known as bursar and a senior faculty well versed in financial rules and regulations holds the charge. Besides this, there is a mechanism for periodic external audit of financial transactions and records from the concerned government audit departments. The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff and other stakeholders to maintain quality benchmarks in the institution.

Institutional Values and Best Practices

Government Girls College, Khargone is committed to uphold core values such as gender equity, environmental responsiveness, sustainable progress, energy conservation, inclusive growth and professionalism in career and life. Gender sensitization is one of the major priorities of the college and the active and vibrant Women Cell, Anti- ragging cell and Grievance redressal cell works for coordinating gender sensitizing action plan, spreading awareness about gender issues, counseling girl students and conducting job skills and security related workshops for girls. The college provides all necessary facilities to girl students for their studies and personal growth. The replacement of all lights with LED lights, the optimum waste management practices, the facility for rain water harvesting, stipulated parking area, and open green space are some of the environment friendly measures taken by the college. The college building is disabled-friendly as there are provisions of ramp, separate washrooms and other facilities for them. The institution is committed to sensitize its students and employees about the values, rights, duties and responsibilities as envisaged in the constitution. There is a well devised Code of Conduct displayed on the college website for students, teachers, administration and official staff. Participative management and decentralization form the core of college activities and are among the best practices of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Govt. Girls College, Khargone
Address	BTI Road, Anand Nagar, Khargone
City	Khargone
State	Madhya Pradesh
Pin	451001
Website	www.gdckhargone.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Mahendra Kumar Gokhale	942-5123905	9893234750	-	mahendrasingh.solanki6@gmail.com
IQAC / CIQA coordinator	Mahendra Singh Solanki	-	7725041929	-	drmahendra.ssolan ki@mp.gov.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Madhya Pradesh	Devi Ahilya Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	07-04-1992	View Document
12B of UGC	07-04-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BTI Road, Anand Nagar, Khargone	Urban	7	1243

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Higher Secondary	English,Hindi	370	320
UG	BSc,Science	36	Higher Secondary	English,Hindi	80	0
UG	BSc,Science	36	Higher Secondary	English,Hindi	200	54
UG	BSc,Home Science	36	Higher Secondary	English,Hindi	80	17
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	80	2
PG	MA,Arts	24	Under Graduate	English,Hindi	80	74
PG	MSW,Arts	24	Under Graduate	English,Hindi	130	14
PG	MSc,Home Science	24	Under Graduate	English,Hindi	40	17

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				14			
Recruited	0	0	0	0	1	0	0	1	7	7	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	4	4	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	2	2	0	4
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	3	3	0	6
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	3	5	0	9
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1409	0	0	0	1409
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	259	0	0	0	259
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	207	202	141	138
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1413	1588	1492	1318
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	388	302	195	377
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	53	52	42	64
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2061	2144	1870	1897

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>We have adopted NEP 2020 yearly pattern. In our college NEP 2020 is operational since 2021-22 on multidisciplinary/ interdisciplinary basis. While selecting the optional subject, the students have been given the facility to choose open elective course as per their interest either from their own faculty or from other faculty according to the availability in college. Now science, commerce and Arts stream subjects can be taken together. Now our students have mixed choices. There are a number of vocational courses viz- Organic farming, Verme Composting, Horticulture, Nutrition and dietetics and Personality development are available. Students choose open elective and vocational courses as per their choice. In Foundation courses subjects like Yoga and Meditation, Computer fundamental etc. are taught under NEP 2020. With B.com. Personality development, with BA, Personality development, Computer Fundamental, Tourism, Web Designing such Multidisciplinary education is given in our college. Besides this, projects done by our students like community engagement, Internship, projects etc. fulfill this multidisciplinary vision.</p>
2. Academic bank of credits (ABC):	<p>Department of Higher Education has set a credit based system in NEP 2020. The same system has been adopted in the Institute. Records of credit assigned to Major, Minor, Open Elective, Generic Elective, Vocational Courses, Online Degree Courses like SWAYAM/NPTEL/Open University has been done a collaboration with us that our students got credits were transfer to his/her account. So that an individualized customized, digitally accessible credit bank of students which stores academic credit earned by the students across different institutions and different modes. A student has to earn 40 credits in each year (UG I year/II year/III year/IV year). Therefore, in Fourth year of UG program our student has to earn 160 credits for completing UG program.</p>
3. Skill development:	<p>Our primary objective is to provide the students with employment oriented education. To fulfill this, objective, the students are engaged in vocational courses to enhance their skills. Students can change the vocation subject after completing each year during their graduation For all round development of the students sports, yoga, Personality Development. Swami Vivekanand Career Guidance Cell is doing</p>

	<p>best to attain the objectives of multi-dimensional development of the students our college our main objective is that education must be engaged with skill development or oriented along with our employment oriented courses vocational education has been made a part of whole education system. In order to promote practical knowledge, there is a provision of fellowship from the first year to students can apply for a new vocational course every year or class. In our college sports, Yoga, Personality development have been included in curriculum for the development of the students. Swami Vivekananda Career Guidance cell doing his best. In our college under Swami Vivekananda career cell had given the training food preservation to 40 students. 30 students were trained in Cooking Baking course. Apart from this our students trained in communication skills and preparing CV in appropriate format.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>India's rich knowledge tradition have been included in the curriculum linking the students of this tradition in modern context is an important point of the national education Policy. In syllabus our students will know about India's ancient scientist, historian, politicians, and writers like Sushrut, Charak, Dr. Salim Ali besides this we teach our students about the great administrator Ahilya Bai, Revolutionary Bhima Nayak, Tantya Mama and celebrate their Jayanti. The students have extensive comprehension of Indian tradition to explore them.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>According to NEP 2020 we develop in the students a rich understanding of the subject, creativity and critical thinking to inspire the spirit of the decision and innovation education has been emphasized for the purpose in life which mainly include syllabus of each subject. After reading each and every course/syllabus the students will be able to understand and strengthen local regional employment avenues, They would be able to know he compassion of Indian society different zones of drama, Sanskrit theatre, world drama and theatre. lead Indian poets like Gorakhnath Chandbardai, Kabirdas, Mahadevi verma, Gajanan Madhav Muktibodh, the famous writer Premchand Jayshankar Prashad like wonderful writings and developed the personality of students and their vision so that they understand the values of life. students will also be able to understand the constitutional development of India fundamental</p>

	rights. They will be able to identify the constitutional setup. the students will learn that what is its usefulness of curriculum in life and as well as the possibility of employment.
6. Distance education/online education:	In our college students have been given the facility to complete online course with their own sources under this the students can learn by government of India's SWAYAM portal open universities, courses like with their own sources besides this The teachers of Higher Education prepare a learning management system for the students. Such courses enrich the students studious attitude. In near future our college is trying to increase admission in such courses.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes ELC club has been set up in the college on 4-1-2018 with 13 students as members. Their names are Ku. Aarti Kumrawat (M. Hsc.– I sem), Ku. Surbhi Joshi (B. Sc. – I sem), Ku. Divya Chouhan (B. Hsc –V sem), Ku. Sonali (B. Hsc. – I sem), Ku. Sangeeta Panwar (B. Hsc.-II sem), Ku. Sharda Diwedi (B. Hsc.- V sem), Ku. Babli Patel (BA – I yr), Ku. Sheetal Kushwah (B. Com. – I yr), Ku. Rupali Gupta (B. Sc. –I yr), Ku. Nandini Kumrawat (BA-III sem), Ku. Jigyasa Malviya (B.Sc. –III sem), Ku. Monica Mishra (B. Sc. V sem) and Ku. Rupali Chouhan (B.Hsc. – I yr).
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes student coordinators (campus ambassadors) and coordinating faculty members are appointed by the college. On 24-11-17, Prof Mamta Goyal was appointed as Faculty Coordinator. And Ku Ritika Choure(M.HSC. I sem) and Ku Manisha Bhamoriya (B.A. I yr) were appointed as Student Coordinators. On 04-01-2018, again Prof Mamta Goyal was appointed as Faculty Coordinator and Ku Ritika Choure(M.HSC. I sem) and Ku Manisha Bhamoriya (B.A. I yr) were appointed as Student Coordinators. On 26-08-2021, Prof Mamta Goyal was appointed as Faculty Coordinator and Ku Nikhat Pathan (B.Sc. III yr) and Ku Monica Pal (B.HSC. III yr). ELC has been functional.
3. What innovative programmes and initiatives	Following innovative programmes and initiatives

<p>undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>have been undertaken by the ELC: 1. Voter registration Campaign for the eligible students in campus. 2. Voter awareness lectures conducted for in house students. 3. To educate students about voter registration, electoral process and related matters through hands on experience. 4. Voter awareness camp run by the students in local language regarding use of VVPAT in nearby localities. 5. A video of a folk song on voter awareness recorded and sent to Jansampark office, Khargone 6. Street shows conducted on voter awareness</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, highlighting their contribution to advancing democratic values and participation in electoral process. 1. To help students to understand and persuade them to make voter ID card. 2. To develop a culture of electoral participation in the students. To make them understand “every vote counts” and “ no voter is left behind”</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The students who are above 18 years of age and who are enrolled as voters are educated about democratic rights which include casting votes in elections. We conduct activities such as slogan writing, essay writing, poster making etc on importance of voting which create an awareness regarding electoral procedures.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1990	2156	1972	1897	1771

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 22

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	22

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
91.88	64.00	41.22	32.62	12.57

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidhyalaya, Indore. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching –learning process and continuous evaluation.

Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a daily diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & website. Conventional classroom teaching is blended with reasonable use of ICT like power point presentations, OHP audio lectures, e-notes, are also being used by teachers, experiential learning and problem-solving methods are also used. Individual teachers tries to achieve Program objectives (PO), Program Specific objectives (PSO) and Course Objectives (CO) of their specific discipline keeping in view the stated vision and mission of the college.

Different teaching methodologies and strategies are adopted by faculty for effective curricular delivery in blended mode, which include

1. Lecture method
2. Use of ICT
3. Study groups: offline on campus and online study groups through WhatsApp and email are created.
4. Video lectures.
5. Field Projects and experimental learning: UG students in the last year of their program and PG Students are encouraged to participate and opt for field Projects.
6. Value Added courses: Curriculum is enriched and strengthened.
7. A uniform time table is prepared for Internal Evaluation examination.

For effective curriculum delivery, ample of books are provided by the library, Remote access of the library through NLIST is provided to students and teachers, the digital database provided in the form of Power point presentations, MOOCS, digital Resources, e-books and e-content on the library page hosted on

Institutional website.	
File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 09	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 7.9				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
471	0	70	102	130
File Description	Document			
Upload supporting document	View Document			
Institutional data in the prescribed format	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
Response:

The curriculum prescribed by Devi Ahilya Vishwavidyalaya, Indore reflects sensitivity to the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and has integrated them into the curriculum in order to sensitize students to such issues ensuring students' growth as sensitive and sensitized citizens of the country. Therefore, the college always strongly emphasizes on the inculcation of human values, gender equality, professional ethics, promotion of environmental conservation, and sustainable development among students and faculty member.

To provide awareness about environment and sustainability important for every student. Students study have a compulsory course on Environmental Studies at the Undergraduate level which "aims to train students to cater to the need for ecological citizenship through development of a strong foundation on the critical linkages between ecology-society economy". This helps students to "evolve into ecologically, environmentally, and socially informed and responsible citizens who are empowered to protect the natural resources while ensuring sustainable lifestyle and developmental model". Amongst other papers, the following integrate inclusivity and sustainability in student's education Green Methods in Chemistry' Environmental pollution 'Renewable Energy and Energy Harvesting' and Natural Resources aware the students about Environmental and sustainability. In case of Professional Ethics Papers such as Political Sciences, MSW and Personality Development & Interpersonal Skills', and 'Yoga and Meditation lead to a greater awareness of professional ethics in students.

Gender sensitization is integral to the overall growth and development of students. Awareness of gender issues makes them more sensitive and sensitized citizens. Amongst the following papers are immensely popular amongst students such as Women and Empowerment, Sex determination, Health and Diseases and Human Rights specifically focus on gender issues.

For making students aware of intrinsic human values are integrated in several papers such as Sociology, Political Sciences, English and Hindi literature 'The Individual and Society, 'Cultural Diversity in India', 'Literature in Social Spaces, Literature in Caste and Human Rights in a Comparative Perspective. Furthermore, all efforts are made to augment the curriculum with respect to increasing the students' understanding of Professional Ethics, Gender, Human Values, Environment and Sustainability by way of special lectures and workshops and conferences.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.7

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 591

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 78.99

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
748	794	709	784	709

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
980	1170	920	840	830

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 80.36

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
748	794	709	784	709

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
980	1170	960	840	709

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 90.45

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The Government Girls College, Khargone is dedicated to give the students a comprehensive, morally based scientific education and also designed mechanized system for utmost learning for which the teacher educators extensively employ interactive and participatory approach in the transaction of their teachings for enhancing students' learning. The focus is on adopting multiple modes like experiential learning, participative learning, problem solving methodologies, brainstorming, focused group discussion, online mode through involving different activities. The college implement learner centric strategy for the students from rote learning to application based learning and also enhanced the involvement of the students in the entire education system. On the basis of demands college widely used a variety of learner centric mode of application for teaching. Therefore, college is focus on adopting multiple modes like experiential learning, participative learning, problem solving methodologies, brainstorming, focused group discussion, online mode through involving different activities.

In case of participative learning to ensure student cantered learning, the institution organizes different guest lectures and workshops and also encourages students to organize class seminars, making teaching learning materials, organizing Exhibitions, participation in programmes both intra and inter college competitions etc. to develop participative learning among all the students.

To develop problem solving abilities of the students, opportunities and proper guidance is given to the students to prepare their projects, internship and case study as a part of their curriculum. Through this the students learn new knowledge by working on different problems. Here students get opportunities to observe, understand, analyse, interpret and find solutions to the problems.

For the brainstorming of the student's various types of activities such as essay writing, poetry writing, and elocutions, writing scripts for Nukkad Natak are conducted with the students to express their thoughts and motivate them to generate ideas of their own. This practice is also adopted by teachers in the classroom teaching and also in pedagogy subjects so that teach trainees also learn how to use this as a method in their teaching. Focused group discussion Teacher educators teach through a lecture cum discussion method in class so that students can enhance their learning by contributing their thoughts and knowledge in the class. In the discussion sessions students are the active members of the class environment and they are monitored by the teacher facilitating an aura of a healthy discussion.

The college has Conducting online classes through Zoom, Google Meet, Use of different tools like Blog writing, Use of WhatsApp groups, OBS, Google class room, sharing of e-resources with students, sharing different links with students all these efforts are made by teachers to enhance learning of the students. Various online assessment tools like google forms etc. are also taught to the students which can be used by them further. The college also implements the objectives of NEP to set the National Professional Standards for Teachers (NPST) and students to determine all aspects of teacher career management, efforts for professional development, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	22

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 42.73

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	9	9	9	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination Therefore, Internal Marks of each subject are uploaded as per instructions of university.

The college takes care to maintain the confidentiality in the internal examination process. Whenever there is a change in the evaluation method as per direction of university, it is communicated to the faculty by circulating a copy of the university direction. The utmost care is taken for the maximum attendance of the students. The results of the internal examinations are published as early as possible. Then each department takes print out and put on the notice board of the college for transparency. If any student raise query, it is solved immediately showing his/her result / documents. The university has established a system which is robust and transparent. The Internal Marks of each subject are uploaded as per the instructions of university.

For transparent internal assessment, the college implement the following mechanisms

- Internal Examination Committee.
 - Question Paper Setting.
 - Examination
 - Result display
 - Interaction with students regarding their internal assessment.
 - Assignment and presentation

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. Therefore, in this way the college helps to improve the internal assessment.

The college has Internal/External Assessment Grievance Redressal Committee comprising the Heads of the various departments led by a general convener. The examination cell is fully involved in dealing with examination related grievances. The cell brings the grievances to the knowledge of the Coordinator immediately for suitable remedial action. The college adheres strictly to the guidelines and rules issued by the affiliating university and statutory body for solving the grievances relating to both internal and external examinations. Grievances related to examination are resolved by the examination of the college and problems related to the university exam e.g. question paper out of syllabus improper split of marks, marks missed, wrong question number during the examination are addressed to the principal. The head of the institutes forwards all these types of problems to the university after analysing the issues with the help of subject faculty and concerned with head of department. The students can approach authorities according to the requirement jurisdiction of the grievance. Apart from it the university offers re-evaluation of the paper with nominal charges for bringing transparency in the external and internal evaluation of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college has clearly stated learning outcomes of each Courses as per the university. A common structured mapping is planned for all the programmes Course outcomes to be mapped against programme outcomes and programme specific outcomes. The assessment method for every student is to be based on the tests, assignments and semester end examinations. The effective feedback system of the college, enables the institution to evaluate the attainment of programme specific outcomes. The students of the college provide inputs on drawbacks, limitations, constraints and merits in teaching and learning process. Feedback is also collected to assess the performance of the department and the faculty members.

Teachers of the college help in resolving students' problems – academic, psychological, economical etc. supporting them to attain the programme outcomes. Periodic parent teacher interactions also help the institution to check for the attainment of the outcome. Evaluation of the attainment of program-specific outcome is a key to assure the quality enhancement process of an institution. After a detailed consideration, the IQAC has devised the mechanism for the evaluation of program outcome The utmost care has been

taken to make this mechanism transparent- measurable, robust and objective. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.

The following mechanism is followed to communicate the learning outcomes to the teachers and students.

1. Copy of the Syllabi is available in the department for ready reference for students and Faculty.
2. Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic by the faculty.
3. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan that clearly describe the knowledge skills and competency expected from the students to acquire as a result of completing the their programme of study
4. The PO, POS and CO's are incorporated in the curriculum for display on University website which can be accessed by all the stakeholders namely Faculty, Students, Industry and Alumni.
5. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution/university website for reference
6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Institution Committee Meeting.
7. The students are also made aware of the same through Tutorial Meetings

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 94.16

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
732	611	541	487	497

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
796	621	556	558	515

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.74	
File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Govt. Girls College, Khargone is a renowned teaching institution having three Post Graduate department – MA (Sociology), MSW and M.Sc. in Home Science. It appreciates and plays an encouraging role in promoting an ecosystem for innovation among the faculty members. Some of the students prepared posters, charts and projects in Science laboratories as well as concerning departments.

Activities to provide students up for the life ahead and transform them into responsible, well established citizen with moral values and professional ethics are being conducted by various departments and Swami Vivekananda Career Guidance cell. To enhance professional ethics among students some expert from chamber of Commerce Khargone and from agriculture research centre had been invited in the college. Their lecture has opened new vistas of knowledge for students enabling them to be aware towards practical aspects of education. Visualizing echo of these lecture good number of students chosen their projects and internship as well in the field of agriculture, horticulture and commerce. Students belonging to the farmer families decided to opt for projects in the vermiculture composting and nursery business.

College has adopted blended teaching methodology which has resulted into the enhanced learning ability of students. More and more number of students are registering for MOOCS, which has proved to be a boon for the development of innovation ecosystem in the college. Remote access to library and regarding

content is provided through INFLIBNET this not only engages them but enables students with enhanced learning opportunities. The college organized various activities such as seminar, workshops, lecture on design and innovation like innovative interior designing, creativity in food preparation, apparel designing etc. Experts from various fields such as bakery, interior decoration , food processing and apparel designing trained the students for such creative works. As an outcome of these trainings students prepare products according to the social needs.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 24

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	11	5	2	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.27

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	2	0	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.14

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes a number of extension activities to promote institute-neighborhood community association; to sensitize the students towards community needs and to bring communal transformation in the surrounding rural communities. The students are actively participated in social service activities leading to their overall development. These activities are carried out through National Service Scheme (NSS), Red Cross, Eco Club, Personality Development and Social Work department etc. Students of our college come from nearby urban as well as rural areas for better education facilities.

College has constantly been involved in Swachta Abhiyan, Blood donation camps, traffic awareness, AIDS awareness, Health awareness and Health checkups, Gender equity and equality related issues like Beti ---bachao abhiyan, POCSO act awareness, Eco restoration techniques like plantation drives in campus and in neighborhood community, Yoga camps in college and Water literacy campaigns in community. College has been organizing swachta rallies, Nukkad natak on swachta, AIDS awareness nukkad natak on AIDS, College students have done outstanding work during pandemic period by preparing innovative videos for spreading awareness on COVID19. Awareness campaign about Arogya Setu app was successfully launched and carried out.

A number of activities have been conducted under Azadi Ka Amrit Mahotasav :

1. Swachhta Pakhwada ke antargat Mahavidhyalaya ko Polithin Mukta banane Hetu Karyakaram.
2. Rajya istar Netratva Prasikshan Shivir Gram Mahandra Govt. College Rahli , Dist. - Sagar (M.P.).
3. Aids jagrukata diwas par nukkad natak ka aayojan.
4. 7 Divasiy Vishesh Shivir.
5. Rakta Data Prashikshan avanm Protsahan Karyshaala.
6. Rastriya Jila Stariy Yuva sansad karyakram.
7. Jila stariy shivir Gram Kukdol Avanm Swayamsevako ki Bhagidari.
8. Saat Divasiy vishesh shivir Shri Mahalaxmi Parisar Mandir Gram Oon Jila Khargone 21/02/2020 se 27/02/2020.
9. Special lecture satra mansik tanav udasi, addi ki jankari.
10. Special lecture Aids ke baare prashikshan diya.
11. Rahvasiyon se sampark sanvad karykram mansik swathay.
12. Aazadi ka Amrit Mahotsav Antargat NEW INDIA@75 Janbhagidari se Janaandolan karyakaram.
13. Aazadi ka Amrit Mahotsav Antargat NEW INDIA@75 Vishwa Jansankhya Divas.
14. Aazadi ka Amrit Mahotsav Antargat NEW INDIA@75 Shubharambh.
15. Aazadi ka Amrit Mahotsav Antargat NEW INDIA@75 cycle Raily.
16. Aazadi ka Amrit Mahotsav Antargat NEW INDIA@75 Bureau of Outreach and communication.

File Description	Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

3

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 90

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	11	16	22	18

File Description	Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The primary objective of the college is to provide excellence in education to girl students of tribal belt of Khargone. The college provides lush green campus spreading in about 7 acres' area wherein approximate 2400 sq. meter built up area with classrooms have adequate IT facilities, well-furnished laboratories, staff room, library and computers laboratory. The college has an open stage to facilitate and encourage cultural activities. Continuous development of the infrastructure, renovation and maintenance is done with the help of PWD/MPHBIDB. Most of the classrooms and sensitive places of the college campus are equipped with CCTV Cameras and Wi-Fi facilities.

IQAC & principal Office: IQAC in any college is a significant administrative body responsible for initiate, plan and supervise various activities which are necessary to increase the quality of the education. Therefore, a special, spacious room is allotted to IQAC in college with required ICT facilities. For all the administrative work carried out from the principal office and there is a college office for the academic and administrative management.

Classrooms: The college has excellent classrooms to conduct regular classes in the building. To ensure its optimal utilization, besides conducting regular classes, the classrooms are used for conducting remedial coaching, annual and semester examinations, departmental meetings, mentoring sessions, association activities training programme. The college has total 8 classrooms out of which 2 smart room for advance learning with Visual learning using smart technology like Smart Board, LCD projector, images, graphs, flow charts, videos from Internet are considered highly effective and help students grasp the concepts quickly.

Laboratories: There are 07 laboratories functioning in the institution. Out of 07, five are of science laboratories (Physics, Zoology, Botany, Chemistry, Electronics and Computer Science. Department of home sciences has two laboratories for the UG and PG students.

Library: A library is a curretted collection of sources of information and include books, periodicals, newspapers, manuscripts, films, maps, prints, documents, microform, CDs, cassettes, videotapes, DVDs, e-books etc.

Therefore, the college library is fully automated with INFLIBNET, N-LIST, SOUL-2.0 and E-Granthalaya version 4.0 software. Library is having 50,135 number of volumes in its inventory along with E-journals and online E-Resources and these learning resources are made available to the students and faculty members of the college.

Staff Rooms and Waiting room: There is one well-furnished staff rooms in college campus for the faculty and also one waiting room for parents.

Sport and Yoga Facility: The college has adequate physical sport facility for the students. For all round development of the students various Sports Activities are organized by the college. The college has a big

play ground to serve the needs of students. A well-equipped gymnasium and open gym are available in the campus for the students. The college has Yoga Centre under sports departments which is continuously organising various programs on yoga.

Toilets & Wash Room: The college possesses two Girls toilet facility with sanitary napkin vending machine and one washroom for disabled girl's students and female staff.

Computing equipment's: The college has digital facility with 56 Desktop computers, 3 Photocopiers, Printers, 10 Scanners, 2 Servers, 25 CCTV Camera etc., to facilitate computing and internet browsing and completely enabled with Wi-Fi facility.

Hostel: The College has one girls hostel with 12 rooms and have capacity of 25 beds. The hostel is situated at walking distance from the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 50.61

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
52.01	28.64	21.46	14.64	5.88

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library is a fundamental part of education institutes and act as repositories of knowledge. Hence the college library has been the heart of every academic institute which play an important role in the enhancement of teaching, learning, research and other programs. It provides physical or digital access to material. A library's collection can include books, periodicals, newspapers, manuscripts, films, maps, prints, documents, microform, CDs, cassettes, videotapes, DVDs, e-books etc. The library widely focused on to support curriculum, needs of the learner, as well as the mission and academic programs of the college. Library is a collection of books, periodicals, newspapers, manuscripts, films, maps, prints, documents, microform, CDs, cassettes, videotapes, DVDs, e-books etc.

Therefore, college has spacious, ventilated and furnished library with seating arrangement of 100 learners.

It is enriched with good quality reference books, text books and magazine's covering all core subjects of college as well as remedial subjects. The college library is fully automated with INFLIBNET, N-LIST, SOUL-2.0 and E-Granthalaya version 4.0 software. Library is having 52,004 number of books in its inventory along with E-journals and online E-Resources and these learning resources are made available to the students and faculty members of the college. Repository of question papers for midterm and end term examination is also maintained. The institute has adopted a **Book Bank Facility** where 6 to 8 books are issued to each student before commencement of the new academic year. There is a separate area for e-library where 25 computers with LAN connection having 30 MBPS speed are available. The e-library of the college has seating capacity of 40 studetns.

The library also offers membership of N-List to each student and faculty as a remote access to the library and its resources. The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre.

Library Sections

- General reference section
- Periodical section
- Stack room with lending section.
- Photocopy, Print,
- Scan Archive –Rare books
- CD/DVD Library
- Technical Processing Section
- Reading hall UG, PG & General Special Area

Library Services

- Computerized Issue/ Return, Renewal
- Reference Service
- The library has open access system
- Access to INFLIBNET- N-LIST and e-Granthalaya resources
- E-book access for all users
- Digital Repository comprising question papers,
- CCTV surveillance for security reinforcement

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The Government Girls College, Khargone always gives preference in the up-gradation of IT facilities. Therefore, college is regularly updating the IT facilities at institute level as well as department level. The computer lab and e-Library of the college is well-equipped with branded desktop computer systems adequately supported by 32 Mbps FTTH lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The college has 57 computers with a configuration of Lenovo, HP and Acer with I5 all one. College has SOUL 2.0 standalone license software (limited edition) that helps our library computerization in acquisition, circulations. Now we are upgrading it by e-Granthalaya for Better Services.

LAN facility: The college buildings are connected with the Local Area Network. This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

Wi-Fi facility: The computer department extend the complete support to the students. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

E-Services:

The college has email id of the institute for all faculty members and students. The college website provides all the essential information for the stakeholders. Training programmes to upgrade programming skills of students and faculty are periodically organized through webinars. Student's feedback through online are collected from the students, faculty, stakeholder etc. Biometric attendance using biometric devices are collected from all students for every day. WhatsApp Groups and website notice section are available to circulate various activities regarding students.

I/O Devices: The institute purchases printers as per the requirements given by the departments. The institute has 3 photocopiers and 12 printers.

Media Lab/Video Lecture making Facility: The institute has a well-equipped media lab where faculties can prepare their video lectures. This has been very useful during the initial phases of pandemic.

Digital Board: The two digital boards are available in the college to enhance the e-learning and innovative learning approaches.

N-LIST:

The institution avails access to N-LIST through INFLIBNET facility for the students and library. Library is with SOUL 2.0 provides a very user friendly interface for circulation of books. Students and faculty can avail its facilities. The institution is keen on becoming a part of the National knowledge.

e-Resource centre: the college has 25 computer systems that are well connected with LAN. e-Front is a type of LMS which has customized for our students. We provide various pdfs to access the students through this LMS system. The facility to observe log in status of the students is available

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 38.27

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 52

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 10.17

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.78	6.54	3.95	4.03	4.34

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 91.69

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1873	1955	1792	1652	1701

File Description

Document

Upload supporting document

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Institutional data in the prescribed format

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5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description

Document

Upload supporting document

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Institutional data in the prescribed format

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 4.9

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
51	0	40	123	266

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 50.32

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
336	380	233	357	41

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
776	687	544	407	263

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	23	0	23

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Registered Alumni Association has been established in the year 2023 and registered with Committee Registration 03/30/01/24713/23 dated 02 Jan. 2023 as per Society Registration Act, 1973 (44). The college organizes the meeting of Alumni Association regularly to share and discuss the issues related to the progress of the college. Such meetings help to share their ideas and expectations with the administration. The institution rests on the rich history of the students' success and glory. The association regularly meets and interacts with the management. The Alumni organizes lectures on personality development and other subject. It have expanded and strengthened with new enrolments. They appear for various activities and their suggestions are taken into account. They have been contributing significantly to the development of the college during the last five years. The institute interacts frequently and collaborates with the alumni. The Alumni Association has enrolled 83 members. It has Ku. Sangeeta Khare as its president, as Vice President, Dr. Anuradha Thakur as Secretary Ku. Shraddha Mahajan , as Treasurer Smt. Mamta Goyal and as Joint Secretary. Most of them have contributed by various means for the development of the institute.

The members organize and conduct various activities such as

1. Tree plantation in the college campus
2. Lecture for Career Guidance
3. Sharing of experiences with the students
4. Motivation to the junior students
5. Guidance for the development of students
6. Health awareness related activities
7. Career counseling for better future

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision: To provide excellence in education, preparing students with adequate knowledge and skills in their field, inculcate values, create learning environments, and provide employability.

Mission:

- To create and maintain an environment of excellence in education.
- To provide roadmap which can help the students in their career.
- To provide platform for students for exploring their hidden creative potential.
- To develop sensible students with multidisciplinary global competencies.
- To utilise their inherent talents through various vocational subjects under NEP 2020.
- To nurture moral and social values among students in order to obtain fully the objectives of NEP 2020.

Government Girls College Khargone is continuously devoted to foster excellence in higher education in Khargone district. The college is playing leading role of youth festival lead college of the district. The quality in higher education has also been maintained by following standard teaching-learning best practices and introducing new courses according to the local needs. Various scholarship programs sponsored by state government and Central government are smoothly functioning in our institution to deliver maximum benefits to the economically weaker section of the society. The college is committed to improve access to the quality of higher education for ensuring the holistic development of the local youth. College is rapidly improving the infrastructure, learning resources and ICT to improve quality education.

The grants allocated by RUSA, M P Higher Education Quality Improvement Project (MPHEQIP) and Department of Higher Education are mainly up-gradation of infrastructure and various invited lectures, seminars, and webinars are organized to advance research awareness in students and teaching staff.

Swami Vivekananda Career Guidance cell is organized job-fair, career guidance seminars to channelize students for better opportunity occupations. Scholarship cell of institution is running all the government-

sponsored scholarships to help deserving students of the marginal section of the society. The college is running outreach programs like “College Chalo Abhiyaan” to make school going students aware about higher education, with a target to improve overall gross enrollment ratio (GER) of our district. NSS and eco-club has successfully organized several programs like ‘green campus drive’, ‘plantation drive’, ‘save energy campaign’, and ‘solar energy drive- go renewable’ for creating awareness for environmental issues among staff and students.

Institutional practices such as decentralization :

Faculty members are given representation in various committees/cells and allowed to conduct various programs and activities as per the instructions given principal. Faculty members are encouraged to develop leadership skills by being in charge of various curricular co-curricular and extracurricular activities. Appointed as coordinator and convener for organizing seminars/workshops/ conferences.

principal had committees to divide the work among the Professors; The main committees were the IQAC, RUSA, World Bank, UGC, AF committee, purchase committee Discipline committee, Anti- Ragging committee and Scholarship Committee etc.

Academic council, IQAC and Member of Board of Studies have representatives of University, College, Society and students which ensures participative management. Moreover, proactive involvement of ‘Anti-ragging cell’, ‘Grievance Redressal Cell’, Right to information cell’, and ‘CM helpline cell’ have nurtured a healthy and encouraging environment in the college. for students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Government Girls College, Khargone is governed effectively and the college administration, in consultation with faculty, students and other stakeholders, make plans for the up gradation, addition and maintenance of college facilities. In last five years, the main emphasis has been on the major improvement in college infrastructural facilities in tune with the progressive needs of the students. Besides all the available resources are utilized so that the ends can be met efficiently.

The college administration has achieved commendable success on this key indicator of perspective plan as

mentioned below:

A separate block for college Science and Administration with adequate facilities has been added in the college infrastructure. This will help the college to reduce the pressure on the existing physical infrastructure and provide a better environment for teaching and administration of the college.

A ramp has been added to make the college building disabled friendly and to ease the congestion on the already existing stairs by providing another entry-exit point.

The work on the revamped parking lot is in progress and the old parking structure is replaced with the new one. There is separate space of parking for students, faculty and visitors.

An open gym has been created adjacent to the sports ground for providing ready exercise facility to students and staff.

All the procurement is as per M.P. General Financial Rules 2015. College keeps track of any amendment in the rules.

College has purchased committees to look into procurement related process and is headed by the senior faculty.

The college has constructed a girls' hostel with a capacity of 25 beds in the walking distance from the college building.

College is always enthusiastic to collaborate with other institutes for education, research and development of the college and signing many functional MoUs with different external organizations of relevance for social growth and development in different areas.

Colleges have full liberty to implement different schemes with quality initiatives as per norms. Permanent faculty is appointed by the department of Higher education as per norms. The online process is very robust and transparent starting from advertisement to appointment; Public Service Commission of M.P. is responsible for this. The qualifications for appointment are as declared by UGC for the same. Guest Faculty against vacant posts for conventional subjects is also invited through online mechanism chalked out by DHE.

Guest Faculty for Self finance courses under various programmes are invited by Janabhadgadari Samiti of the college.

Principal is head of the institution with drawing and disbursing financial powers. Principal appoints HOD and Coordinator of various committees. The committees to help him in the administrative work related with general administration, academics, Quality issues and students' welfare issues.

All the committees have fair participation of students; student voices are fully respected and heard. Regular financial audits are executed in the college by internal finance committee, external appointed CA and by accountant General of M.P. State also. AGMP raises financial explanations as per the process, these financial explanations are answered if any within the stipulated time.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The key principle upheld by the college administration is the provision of positive working environment for the teaching and non-teaching employees. The main purpose for such friendly environment is, the staff feel inspired to improve the efficacy and efficiency of college operations. The collaborative administration of college activities ensures their linkages to the organization and job satisfaction. The college administration takes numerous other welfare measures in addition to paying staff a regular monthly income in compliance with laws and regulations to ensure their entire professional development and superior living conditions. The college administration takes care of the medical requirements of the staff. The medical reimbursements against incurring medical expenditure are made swift to keep our working staff healthy.

The permanent staff of the college is given a fixed percentage of their pay as house rent allowance for meeting their dwelling requirements. The pension/NPS, this facility is provided to all the permanent staff of the college as per the rule and regulation of the Government M.P. There is an optimum facility of leave for the permanent staff and the college administration allows them leave of different kinds as permitted in the governmental rules. The female staff is entitled for paid maternity leave of 180 days for first two children. They are also allowed to take paid child care leave for two years for upbringing and study needs of their children. Every year, the teaching staff is entitled to 30 earned leaves which get collected and on superannuation; they can be monetized to the maximum three hundred days. The college also provides uniform to the class fourth employees yearly. The leave encashment are availed by the retiring faculty as

per the government norms. The college has group insurance scheme for teaching and non-teaching staff.

Additionally, the college administration makes sure that staff members are professionally developing by maintaining contact with training facilities, hosting training workshops, seminars, and extension lectures, encouraging staff members to attend orientation programmes, refresher courses, and faculty development trainings, and delegating staff members to attend various training programmes held by the parent Higher Education Department of the Government of M.P. and the affiliated University. The Institution has a Performance Appraisal System according to the rules of government of MP and Department of Higher Education M.P. All the faculty members submit their self-appraisal reports (APAR) annually for assessment of their teaching-learning evaluation, professional development, co-curricular activities, extension work, research publications and academic contributions. The APAR is checked and verified by the IQAC and an overall API score is calculated according to the given format. The finalized report is forwarded to and Department of Higher Education M.P. Their performance appraisal system for non-teaching staff is based on work and responsibilities given and executed by them. The feedback of non-teaching staffs is prepared by an administrative committee. The cash book, accounts registers, inward-outward registers, service books, attendance sheets, and audit reports are checked by administrative committee. A confidential report is prepared with overall grading to all the employees.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 6.36

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	4	2	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 32**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
40	14	6	9	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.4 Financial Management and Resource Mobilization****6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from**

various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Government Girls College, Khargone is a government institute so all the financial matters governed by the general rules and regulations framed by the Finance Department of Government of Madhya Pradesh and the policy guidelines issued by parent Department of Higher Education, Bhopal. There are different sources of fund mobilization and the college strictly follows governmental norms in resource mobilization. The primary source of financial resources is government funding. These are approved for a variety of uses by the parent Department of Higher Education, Bhopal, including paying staff salaries, running various co-curricular and extracurricular activities, upgrading infrastructure and laboratory facilities, buying library books, maintaining and improving ICT facilities, adding new infrastructure, and other related activities. The budget is allocated in accordance with the requirements of the college and broader policy parameters of Government of Madhya Pradesh.

In addition to this, the college receives fees and funds from students and these funds are used for earmarked activities related to students' teaching-learning, co-curricular/ extra-curricular and other activities. Different works for students' welfare and improvement of college facilities are accomplished through the amount received in this manner. The college also gets financial grant from UGC, RUSA and World Bank etc. for certain required activities and infrastructural up-gradation

The college funds and all accounts sanctioned are audited internally as well as externally. The internal audit of management accounts is done by the college finance committee. External audit is done by chartered accountants and the balance sheet and other financial statements are taken care of and cleared by the college governing body. External audit is also done by accountants of A.G.M.P. and Government Department of Higher Education, Govt. of M.P. The audit team sent by the government examines the expenses done from funds generated through fees, amalgamated funds, UGC grants, contingency fund and grants received from governments under different heads. Internal audit is done by Audit inquiry committee senior faculty members is constituted which inquires regularly and submits the report to the principal.

IFMIS and Tally software used for database of financial accounts of the college.

- Online salary payment of staff through IFMIS.
- Online deposit of PF and TDS
- Online payment of other reimbursements to staff
- Online collection of dues from students other than fees.
- Online pay-slips and leave records of staff.

The college administration ensures that the mobilized financial resources should be optimally used for the desired purpose without any pilferage and in a transparent manner. It makes it a point that all the transactions must be properly documented. A regular assessment of college facilities has been made to find out the areas which needs fund mobilization and then a decision has been taken about from where the financial help can be managed. The work is done economically in the lowest rates without compromising the quality of work. Thus, the college administration is actively involved not only in mobilizing resources other than government grants but also its proper utilization for providing better facilities to students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff and other stakeholders to maintain high quality standards of education in the college. It has been constantly striving to achieve qualitative benchmarks since its formation in 2014 and is instrumental in institutionalizing excellence assurance policy and processes in college performance. The IQAC of college regularly assesses the college activities and facilities and suggests accordingly the areas where further betterment can be planned. Its suggestions incorporate almost all the necessary aspects related to college functioning. For this institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

Academic review meeting - The IQAC cell conducts meeting to review the sessional progress and examination of the students. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets. At beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of Principal. Before annual examination, the instructions to invigilators, superintendent, workers and examination committee members are given by examination centre superintendent.

Result analysis and Quarterly report by IQAC. In the formal meeting of IQAC, the review of Examinations Result discusses and finalized. Academic calendar execution must be monitored and quarterly report should be given to IQAC by faculty and head of departments.

Initiation of use teaching and learning tool: IQAC motivates the faculty to use the ICT. The faculty gives the message, notices and study material to students. For these purpose, many HoDs has created Whatsapp group for students. The educational use of social-media such as emails, google meet zooms etc. has also been utilized to establish communication with the students. The major initiatives taken over the last five years include the following:

- Introduction of Internal Assignments
- Automation of Admission Processes
- Provision for online fee payment
- Green initiatives in Campus – tree plantation, solar photovoltaic power plants etc.

- MoUs with prestigious Institutes, Universities, Govt. agencies

Filling the post of teachers: At the beginning of the session, advertisement is issued, and the qualified teacher is selected through merit. There are some other courses, for which teachers are kept.

Initiation of infrastructure: On the suggestion of IQAC, the college administration has decided to work for enhancement of infrastructural facilities on regular basis and it achieved commendable success in construction of administrative and sciences block in the college

Organization of Induction program by IQAC: The IQAC organized induction programs for the newly admitted students in which they are made aware of the college, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various curricular activities, discipline and culture of the Institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

MEASURES INITIATED BY THE INSTITUTION FOR THE PROMOTION OF GENDER EQUITY

The institutes take proper initiatives to promote gender equity programs for creating an egalitarian status among the campus community. It helps students in examining their personal attitudes and beliefs and questioning the 'realities' they thought they know. Creating space for equality and ruling out discrimination against caste, religion will harbingers the position of education and transformation in our country. Thus, the need to have a safe working space for students, staff and other stakeholders in the college is one of the important aspects.

Focusing on the primary aim to ensure a safe space and promote healthy environment to the students the college has Internal Complaint committee, anti-ragging cell and sexual harassment committee was formed to look into sexual harassment complaints. The college has focus on programmes to promote women's empowerment and gender equality. The college always encourages the faculty members and students attend workshops/conferences/lectures organized by other educational institutes as part of formal training. For the safety of the girls college has installed CCTV camera in the campus and security guard also there to ensure the safety of the students. Apart from the above the police personal are also regularly check the security management of the campus thorough 100 Dials because the college is out of the city and many time the police officers are also surveillance the security management. The college the common room with attached washroom. The room designed to give female students a place to relax. The college also provides sanitary vending machine and incinerator. The college takes proper initiatives to promote gender equity programs for creating democratic status in the student and faculty of the college.

Some of the programs organized by the college for gender equity are following.

Beti Bachao Beti Padhao

Surkashit Blaika Shapth

Smart Girls Program

Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

1. Rahrriya Ekta Divas
2. International Yoga Day
3. AIDS Day.
4. Shusashan Divas.
5. Sadabhavana Divas.
6. Azadi Ka Amarat Mahotasav.
7. NSS Day.
8. Gandhi Jayanti.
9. Unity Day.
10. Teacher's Day.
11. Bal Adhikar Divas.
13. International Woman's Day.
14. Swaran Jayanti.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity

The institute is proactively taking efforts in providing an inclusive environment for forefront of sensitizing students to the tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. The initiatives of the college are to promote better education and set communal harmony. Institute has conducted lectures for increasing their environmental and ethical awareness. The extension activities through NSS and MSW Department of the college are targeted towards enabling a holistic environment for student development. To achieve the objective of the above programs the college organised cultural exchange program through “**Ek Bharat Shreshth Bharat**” is running successfully in college. The Madhya Pradesh is paired up with North eastern state of Manipur in this program and our college is linked with Thoubal college, in south east Manipur. The main purpose of this cultural exchange program is to provide students with a chance to understand regional, linguistic, cultural and socioeconomic diversity of our nation. Demonstrated in various forms the cultural features of Manipur presented under Ek Bharat Shreshth Bharat program.

The college regularly celebrates cultural and regional festivals like Youth Festival, Constitution Day, Manavadhikar Divas, Republic Day etc. to teach tolerance and harmony to the students.

Apart from the above students, teacher and staff members of the college celebrate the cultural and regional festivals, like teacher’s day, orientation Induction program, rally, plantation, Youth day, Women’s day, Yoga day etc. Motivational lectures and seminar of eminent persons of the field are also arranged for all-round development of the students for their personality development and to make them responsible citizens.

To develop the emotional and religious feelings among the students and the faculty, memorial days are celebrated in the college with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony...

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

The College has organized various activities, events and awareness program to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The college every year celebrated the national festival such as Republic day, Mahatma Gandhi Jyanti and Independence Day in the institute and head of the institute and faculty members always appeals to all to remember the struggle of freedom and respect the National Flag etc. The constitution of India provides human dignity, equality, social justice, human rights and freedom, rule of law, equity and respect and superiority of constitution in the national life. The annual cultural fest is also promoting the awareness towards rights and duties of citizens. where Dances, singing etc. . The undergraduate students of B.A. study a course on Constitution of India. During pandemic Covid-19 the college the department of MSW and NSS driven vaccination program for students and also organized awareness program for polio drops in the villages.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Women Empowerment

The word women empowerment is a broad area that help to implements the contribution of women's in the field of education, health, participation and self-reliance etc. Hence, Government Girls college, Khargone is the only girls' college in the area and play significant role to provide better education to the girl's students of the tribal and Urban area of Khargone District. The College is continuously working in the aforesaid agenda. The college is empowering girl students and faculty, enhance their understanding of issues related to women and to make the college campus a safe place for girls and women and to address the practical issues related to the welfare and equal opportunities for Women faculty, staff and students. With a view to take up women's issues and problems, the college always creating awareness of their rights and duties. It also provides a platform for women to share their experiences and views regarding their status in the society. The college play an important role in the gender quality and due to some past reasons, girls students and working women, often face difficulties and challenges at many places, thereby

necessitating the need for protective measures that safeguard women's rights and safety.

Objectives:

- To work towards changing societal attitudes and community practices by active participation and involvement of girl's student.
- To provide congenial and creative thinking in the students.
- To motivate the girl's students for emotional wellness.
- Facilitate & inspire girls for attaining higher education.
- To enhance the self-confidence and personality development among girl's students.
- To provide individual counseling, group counseling and educational guidance.
- To create awareness on the importance of good health and nutrition.
- To create social awareness about the problems of women and to develop their self-confidence of the women.

Context:

Empowerment is a complex concept and it is interpreted in many ways. It comes from the term 'empower' which mean 'to give power or authority and to enable or permit'. This power or authority can be achieved among these women through reducing poverty, increasing sense of universal education, improving health awareness and availability of quality nutrition. Along with these there is a necessity in conserving their natural habitat by checking on ecological destruction regularly taking place in their natural home. Empowering may be understood as enabling weaker sections like poor women, especially tribal women to acquire and to possess power and resources, in order to make decisions of their own. Their primitive way of life, economic and social backwardness, and low level of literacy, superstitious believes, out dated system of production and marketing, absence of value systems, scanty physical infrastructure in backward tribal areas and demographic quality of tribal areas show urgency for empowering women. Empowerment is envisaged as an aid to reduce gender gap considerably. Empowerment would enable women to perform social roles, which they cannot perform without it. In the Indian situation, this would mean helping women to enjoy their constitutional and legal right to equality in real life. As a result, women centric challenge issues such as social, educational, economic, political and psychological etc. are addressed and to overcomes such challenges the college continuously organized and implemented various program an also provide platform for increase the societal impact of girls.

2. Green Campus – Clean Campus

Objectives of the Practice

Green campus initiatives are becoming integral part of the modern-day education system (NEP) and the education institute always play an important role in promoting in Eco friendly and sustainability of Environment. The college has initiated the green campus program in order to support a sustainable and climate-friendly environment. The main objectives for these initiatives are environmental awareness and education, the use of sustainable energy and energy efficient measures, comprehensive recycling and composting and green landscaping in the college premises. There is the following objective of the above practice as given below.

- To maintain an eco-friendly campus.
- To create a healthy atmosphere.
- To create awareness among the people about the surroundings.
- To maintain the campus clean and green.
- The institute has a green campus and it focuses on clean and eco-friendly campus.
- The faculties and students are regularly advised to reduce waste to a lower extent.

The Context

The main focus of this practice is to ensure the sustainability of eco-friendly environment, sufficient water materials and other resources for our future generation. But the main challenge is the proper translation of the education for sustainable development into practice so that it can be more effective. The College is conscious about undertaking plantation work and maintaining cleanliness in and around the campus and hence has a good effect on the environment of the college. The college regularly organized various activities to aware and motivate the student and faculty to maintain cleanliness on the campus. Educational institutions have a great impact on the personality of any child. The cleanliness drive campaign will encourage the students to keep the surroundings clean and to make this college the most beautiful college in the entire area. Hence, the college organized various programs for the above objective such as Swachha Bharat Abhiyan, Plantation, Ankur Programe, USHA Abhiyan for Renewable Solar Energy etc.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Girls College, Khargone provides opportunity to teaching and non-teaching staff and students for an ethical and moral value-based self-development to meet the challenges of the dynamic teaching-learning environment. This is vital for the growth and advancement of the institution. In line with the NEP 2020 objectives, the College is consistent in its commitment to enhance the quality of its faculty, catalyze high standard academic research in discipline specific and interdisciplinary fields, build effective governance and leadership and provide an optimal learning environment and support system for the students. The College has a collaborative and interactive work culture. One of the significant aspects has been the development of state-of-the-art ICT infrastructure in the College that is easily accessible to teachers, non-teaching staff and students. In the past five years, the college has increase the building strength and education tools such as digital and laboratory material.

- The College encourages young and newly recruited faculty to participate in FIPs and enhances skill development of teachers through FDPs/Refresher Courses/Workshop. The teachers are financially and administratively supported.
 - The College values the long-term physical and emotional well-being of its teachers in order to support their teaching-learning, research and organizational roles and responsibilities.
 - The college provide personality development course for the students and make them industry-ready.
 - Students are encouraged to identify, explore and develop their hidden talents and potential through a wide array of societies, promoting extracurricular activities. Students are largely involved in the organization of the Annual Cultural Fest of the College.
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- The college empower the students through co-curricular, extracurricular and counseling career guidance.
 - Special remedial classes are provided by the college to the slow learner for their improvements.
 - The institute promotes **physical activities** among the students to cultivate many important skills such as physical fitness, team spirit, confidence, decision making, mental strength, etc. of the students. Hence, college organizes sports events for the students comprising of various sports such as cricket, volleyball, throw ball, kabaddi, chess, carom, etc.
 - The students are exposed to the diverse social structure and their issues, particularly in the neighboring areas, through the National Service Scheme implemented at the college. The students undertake activities of spreading social awareness about various burning topics such as female feticide, women health, Swatch Bharat, etc.
 - The college has a club established under the scheme “*Ek Bharat Shreshth Bharat*” in collaboration with the Government college Thobal, Manipur. Activities towards cultural exchange between the colleges are undertaken by the club in which students participated enthusiastically.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

1984 was a landmark year in which Government Girls College, Khargone became a pioneering College for girl's students of the tribal belt. The college offers Undergraduate as well as Post graduate programs in the various fields of education for girl's students. The collage actively works aslead college for two broad sections of literary and cultural activities that are conducted for different colleges of the District. The college has many collaborations with other institutes for cultural activity, education and research and the college has also LI category in CM Grievance redressal. The college has been constantly upgrading itself to meet the emerging trends in the academic field as well as in development of infrastructure to meet the requirement of the institute. Based on the college strengths, weakness, opportunities and challenges, the IQAC guides and supervises various activities, that are necessary to increase the quality of college in all dimensions. In keeping with its goal of imparting education that focuses on all round integrated development of girl's student's and the college activities remains the empowerment of students and inculcation of self-worth and responsibility.

Concluding Remarks :

Government Girls College was established in Committed to provide quality education, this college is the only girls college of Khargone district Performing pioneering role in two broad section of cultural activities it of if provides multi-dimensional facilities for all round development of the students under the joint guidance of Principal and IQAC all curricular and co-curricular are activities are performed by all faculty member. A decentralized process of distributing the work a reasonable use is made of online in library in addition to a number of books available for student.

Distance education faculty is also available. Efficient Jan Bhagidari Samiti and Alumni. Association also help the institute in obtain Vision and mission.

The institute is strong from human resources and financial resources points of view as well qualified faculty as well as RUSA, World Bank and MPHEQIP scheme are available. It provides safe and environment and sound knowledge to the student through will developed infrastructure and collaborative effort with other institutions. Suffering from some lacunas viz. lack of public transport facilities ICT facilities and lack of research and analytical facilities the institute is facing challenges. Having self-finance courses, college for the employability of the students.

Being a government institute of follows the directions of the Department of higher Education. Bhopal, in respect to the curriculum admission, examination and education Curriculum is delivered as per the academic calendar and plan of IQAC. Both offline and online modes are adopted for this.

Teaching Learning and evaluation process is made effective through proper use of ICT, b regular offline classes, Remedial and Bridge classes, various scholarship and welfare schemes cater to the needs of the tribal and rural students.

The College remains oriented towards research, innovation and extension through, participation in national and international seminars. Workshop and lectures on innovation interior designing creativity in food etc.

Ample number of classroom ICT equipment, green campus, ramps, labs, gym and yoga facilities, waiting, rooms etc. are available for infrastructure and learning resources.

In order to support the students most of whom sail from neighbouring rural and tribal areas, college has various scholarship schemes, 70% of the students belong to reserved category.

Result are quite good during last five years with 80% to 90 % progression to the reset class Moreover, Alumini Association, Grievance redressal N.S.S., Anti Ragging etc. committees support the students.

All the policies state government and higher Education Department are followed for governance. Financial accounts are also kept in accordance to the directives of the department.

College is keen to inculcate moral, ethical and environmental awareness among students with the help of various cells and committees. Sensitizing the students towards social and national duties of a good citizen the institute aspire to create them as responsible individuals.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 648 Answer after DVV Verification: 591</p> <p>Remark : DVV has made changes as per the comments shared by HEI</p>																																								
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>379</td> <td>396</td> <td>337</td> <td>335</td> <td>299</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>748</td> <td>794</td> <td>709</td> <td>784</td> <td>709</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>490</td> <td>585</td> <td>500</td> <td>455</td> <td>455</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>980</td> <td>1170</td> <td>960</td> <td>840</td> <td>709</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the comments shared by HEI</p>	2021-22	2020-21	2019-20	2018-19	2017-18	379	396	337	335	299	2021-22	2020-21	2019-20	2018-19	2017-18	748	794	709	784	709	2021-22	2020-21	2019-20	2018-19	2017-18	490	585	500	455	455	2021-22	2020-21	2019-20	2018-19	2017-18	980	1170	960	840	709
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4.4.1	<p>Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and</p>																																								

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Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
38.43	35.18	19.42	16.50	5.49

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5.78	6.54	3.95	4.03	4.34

Remark : DVV has made changes as per the report shared by HEI

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
34	15	38	33	46

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	23	0	23

Remark : DVV has made changes as per the report shared by HEI

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
40	14	6	9	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

40	14	6	9	3
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6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

Remark : DVV has made changes as per the comments shared by HEI

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations