



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Govt. Girls College, Khargone
• Name of the Head of the institution		Dr. R.K. Yadav
• Designation		In-charge Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9098601684
• Mobile No:		9753947720
• Registered e-mail		drrajendrak.yadav@mp.gov.in
• Alternate e-mail		drrajendrayadav143@gmail.com
• Address		BTI Road Anand Nagar Khargone
• City/Town		Khargone
• State/UT		Madhaya Pradesh
• Pin Code		451001
2.Institutional status		
• Type of Institution		Women
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Devi Ahilya Vishwavidyalaya Indore				
• Name of the IQAC Coordinator	Dr M.S. Solanki				
• Phone No.	07282297052				
• Alternate phone No.	7725041929				
• Mobile	9893234750				
• IQAC e-mail address	mahendrasingh.solanki6@gmail.com				
• Alternate e-mail address	drmahendra.ssolanki@mp.gov.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.mphighereducation.nic.in/Portal/Handlers/AQAR_ReportByID.ashx?ID=510				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDQ2Ng==&InstId=Mzkx				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.82	2009	29/01/2009	28/01/2014
Cycle 2	B	2.21	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			28/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt. Girls College, Khargone	Remedial Classes/Academic Excellence	World Bank	2020-21	272000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	01	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Books Purchasing		
2. Expert Lecture		
3. Education Tour		
4. Short term/Skill Development		
5. Green Audit of the Campus to be done.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Curricular Planning and Implementation	1. Academic activity will be prepared by IQAC for the Annual and Semester patterns. 2. IQAC will ensure that Teaching plans are available followed in every department.
Academic Flexibility	1. New education Policy will be introduced in UG's first year.
Curriculum Enrichment	1. IQAC will ensure that Study tours, field visits, and Expert Lecture are conducted in various departments.
Feedback System	1. Feedback will be obtained from teachers, students and alumni.
Teaching-Learning Process	1. Classroom teaching 2. Teaching through LMS 3. Teaching by using PPT etc.
Teacher Quality	1. IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programs, Workshops, Conferences, and, Seminars.
Extension Activities and Institutional Social Responsibility	1. Institution- community network will be strengthened through various extension activities.
13. Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year		Date of Submission		
2020-21		10/01/2022		
15.Multidisciplinary / interdisciplinary				
1.1 Number of courses offered by the Institution across all programs during				
Program code	Program Name	Course code	Course Name	Year
C028	B.A		Arts	198
C085	B.S.c		Botany-Chemistry- Zoology	199
C137	B.S.c		Computer Science- Mathematics- Physics	
C037	B.H.Sc		Home Science	
C198	B.com		Commerce with Computer Application	
C26	M.A. Sociology		Sociology	
C025	M.S.W		Social Work	
C207	MHSc		Human Development	
C116	BSc		Chemistry-Mathema tics-Physics	
16.Academic bank of credits (ABC):				
1.1 Number of courses offered by the Institution across all programs during				
Program code	Program Name	Course code	Course Name	Year
C028	B.A		Arts	198
C085	B.S.c		Botany-Chemistry- Zoology	199
C137	B.S.c		Computer Science- Mathematics- Physics	
C037	B.H.Sc		Home Science	
C198	B.com		Commerce with Computer Application	
C26	M.A. Sociology		Sociology	
C025	M.S.W		Social Work	
C207	MHSc		Human Development	

C116	BSc	Chemistry-Mathematics-Physics
17.Skill development:		
1. Vermicomposting 2. Nutrition and dietetics 3. Organic Farming 4. Horticulture 5. Personality Development 6. Medical Diagnostics		
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)		
1. The strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses. 2. The institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.		
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):		
1. The institutional initiatives to transform its curriculum towards Outcome based Education (OBE). 2. The efforts made by the institution to capture the Outcome based education in teaching and learning practices.		
20.Distance education/online education:		
1. SWAYAM portal the possibilities of offering vocational courses through ODL mode in the institution.		

Extended Profile

1.Programme

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2156

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1078

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

683

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

22

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

22

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2156
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1078
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	683
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	22
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	08
Total number of Classrooms and Seminar halls	
4.2	2031411
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidhyalaya, Indore. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation. Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a daily diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & website. Conventional classroom teaching is blended with reasonable use of ICT like power point presentations, OHP audio lectures, e-notes, are also being used by teachers, experiential learning and problem-solving methods are also used for effective

curriculum delivery. Seminars, workshops, special lectures, group discussions, projects, educational tours, field trips and industrial visits are also supplemented along with class room teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidhyalaya, Indore. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation. Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a daily diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & website.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability -Environmental Studies, Ecology and Applied Zoology, Nutritional, Biochemistry, Environment Awareness & Green Computing, Plant Ecology, Biodiversity and Phyto Geophy, Ecology and Applied Zoology.

Human Values and Professional Ethics -Rural Development, Hindi Language and Moral Values, Development of Entrepreneurship, Genetics.

Gender - English Language, Hindi Language and Moral Value.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**3**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Feedback form link https://forms.gle/e9geAMzjHwVuxLP6A

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2520

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2144

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.our institute included seminars, projects, internal examination with practical and viva - voce, and trainings etc. So institution carefully apply the curriculum designed by the Higher Education Department Madhya Pradesh and affiliating DAVV University, Indore by the means of this curriculum which included continues internal evaluation in it, which further sub -divided into internal tests, practical, projects, Seminars and presentation etc.

As per rules and guidelines, each department conducts internal assessment in the form of unit test, in general. Once internal test conducted marks are awarded unabashedly, and a in transparent manner. This kind of internal assessment activity is done each Semester and each year.

In internal test activity take given to students, the examination conducted on basis of that given task. According to time table of internal assessment tests students Present to attain the tests. Project, assignment and seminar topic awarded to Students they search our particular topic at their level; this makes benefits to their improvement on command of that particular topic.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2144	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Conventional classroom teaching is blended with reasonable use of ICT like power point presentations, OHP audio lectures, e-notes, are also being used by teachers, experiential learning and problem-solving methods are also used for effective curriculum delivery. Seminars, workshops, special lectures, group discussions, projects, educational tours, field trips and industrial visits are also supplemented along with class room teaching. Extra classes are conducted for slow learners students are also motivated to refer to digital sources, internet, INFLIBNET and N-List apart from the prescribed text and reference books. Advance Learners are asked to use e-library resources along with other learning material.

In internal test activity take given to students, the examination conducted on basis of that given task. According to time table of internal assessment tests students Present to attain the tests. Project, assignment and seminar topic awarded to Students they search our particular topic at their level; this makes benefits to their improvement on command of that particular topic.

Then they submit to their internal assignments to the concern department, where faculty make an evaluation on them and award the marks accordingly. Marks are taken into record for further summative assessment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Syllabus of each subject for the academic session is provided to the students. Teachers have to maintain a daily diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & website. Conventional classroom teaching is blended with reasonable use of ICT like power point presentations, OHP audio lectures, e-notes, are also being used by teachers, experiential learning and problem-solving methods are also used for effective curriculum delivery. Seminars, workshops, special lectures, group discussions, projects, educational tours, field trips and industrial visits are also supplemented along with class room teaching. Extra classes are conducted for slow learners students are also motivated to refer to digital sources, internet, INFLIBNET and N-List apart from the prescribed text and reference books. Advance Learners are asked to use e-library resources along with other learning material.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**22**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****10**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****182**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To be a part of reforms in context of CIE: means in continuous internal evaluation, our institute included seminars, projects, internal examination with practical and viva - voce, and trainings etc.

In the conductance of continuous internal evaluation, there is special focus on transparency, and interring with reliability and objectivity.

As per rules and guidelines, each department conducts internal assessment in the form of unit test, in general. Once internal test conducted marks are awarded unabashedly, and a in transparent manner. This kind of internal assessment activity is done each Semester and each year.

In internal test activity take given to students, the examination conducted on basis of that given task. According to time table of internal assessment tests students Present to attain the tests. Project, assignment and seminar topic awarded to Students they search our particular topic at their level; this makes benefits to their improvement on command of that particular topic.

Then they submit to their internal assignments to the concern department, where faculty make an evaluation on them and award the marks accordingly. Marks are taken into record for further summative assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To be a part of reforms in context of CIE: means in continuous internal evaluation, our institute included seminars, projects, internal examination with practical and viva - voce, and trainings etc. So institution carefully apply the curriculum designed by the Higher Education Department Madhya Pradesh and affiliating DAVV University, Indore by the means of this curriculum which included continues internal evaluation in it, which further sub -divided

into internal tests, practical, projects, Seminars and presentation etc.

In internal test activity take given to students, the examination conducted on basis of that given task. According to time table of internal assessment tests students Present to attain the tests. Project, assignment and seminar topic awarded to Students they search our particular topic at their level; this makes benefits to their improvement on command of that particular topic.

Then they submit to their internal assignments to the concern department, where faculty make an evaluation on them and award the marks accordingly. Marks are taken into record for further summative assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Animal Diversity : Non Chordata

Course out comes of the programmes - 1. Learn about the importance of systemic, taxonomy and phylogeny to get a concrete idea of evolution of non-chordate phyla.

2. Understand the various morphological, anatomical structures and functions of animals of different phyla.

3. Get the knowledge about economic, ecological and medical significance of various animals in human welfare.

4. Understand the important parasites and their control measures.

Cell biology, Reproductive biology and Development Biology - 1. Develop deeper understanding of what life is and how in functions at cellular level.

2. Understand the nature and basic concepts of cell biology, Reproductive and Developmental biology.

3. Understand the importance of latest reproductive trends, reproductive techniques to be applied for human welfare.

4. Understand the general patterns and sequential developmental stages during embryogenesis; and understand how the developmental processes lead to establishment of body plan of multi-cellular organisms.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NO

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

672

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/e9geAMzjHwVuxLP6A>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
3	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
2	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Title of the Activities

Organising unit/ agency/ collaborating agency

Number of teachers co- ordinated such

activities

Number of students participated in such activities

Tree planting camp

NSS

14

158

Hariyali Mahotsav and Shramdaan Camp

Botany & NSS

12

142

Sadbhaavana divas

NSS

10

144

National Sports Day and Feet for

India

Sport Department

05

35

Nutrition Diet Month**Home Science****07****40****NSS day****NSS****06****54****Gandhi Jayanti (Seminar)****NSS****06****150**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****0**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

231

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities

Existing

Newly created

Source of Fund

Total

Campus area

7	
acres	
-	
-	
-	
Class rooms	
08	
-	
-	
08	
Laboratories	
07	
-	
-	
07	
Seminar Halls	
-	
-	
-	
-	
No. of important equipments purchased (? 1-0 lakh) during the current year.	
-	
00	

JBS**00****Value of the equipment purchased during the year (Rs. in Lakhs)****-****77531****Govt./JBS****77531****Others (Tutorial rooms)****-****-****-****-**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and other facilities: - The playground is maintained by employees. The necessary sports resources are monitored periodically. Parking facility is periodically cleaned by employees and staff. The website of the college is regularly maintained and updated. Water facilities are sufficient. A RO for safe drinking water three watercolor facilities are available. Water storage tanks are periodically cleaned. There is a tube well and kupe in the college. Due to which water is supplied to the entire campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6420813

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Library is automated with 'Soul software' and all the books are entered into the software and bar-coded.
- A fully functional Web library exists to access the inflibnet and e-learning resources.
- Bulk messages service is used on regular basis for sending SMS to student & staff regarding important information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

441744

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

123

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The library is fully and many Journals, Magazines, Newsletters, Proceedings etc. can be accessed online. The Web library has institutional membership with INFLIBNET & and provides N- list software of INFLIBNET for accessing E-Books & Journals. Besides this following services are available.

A rich collection of books, journals (National/International), Audio-visuals, CDs, DVDs, Newsletters, etc.

Book Bank Scheme is provided to large number of students.

CCTV facility for vigilance and monitoring.

A well-furnished Reading Room with a vast collection of Reference Books is an added asset of our Resource Centre.

An Employment Corner which displays plethora of jobs and vacancies for students.

Instrumentation:

We have well equipped laboratories e.g. ICT enabled Computer Science labs, Chemistry, Zoology, Botany, Physics, Home Science lab etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**60**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****6420813**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has established systems and procedures for maintaining and utilizing physical and educational support facilities- Laboratory, libraries, sports fields, computers, classrooms, etc. PWD supervises the maintenance of classrooms, laboratories and college buildings. The team of expert members examines all the proposed documents for the construction of the new hostel building. The parking area has been arranged for the physical condition and the infrastructure of the gardens has been verified at the college level.

Classroom: In most of the classrooms of the institution, new Green board, class furniture, LED projector is available according to the students. Classes are allotted to different attendants for the maintenance and regular cleaning of classes.

Laboratory: - For the maintenance of laboratories in the institution, lab technicians are provided to each laboratory, for the use of labs, the girl students are sold in appropriate numbers and practical work is done.

Library: - The library in the institution is well equipped. A well-planned time table is prepared for the distribution of Portuguese in the library, as a result of which students of the entire faculty can get books from equal opportunity. Separate registers are made for girls and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2248

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

193

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council is essential for better development of college.. It works in between students. They are the backbone of college, and works for college. It is a system of helping students. The objectives of council are to share the thoughts, interests and activities of students to the authorities and professors of college.

Apart from for its activities, social programs, community projects, reforms of college and helping for required persons.

The major importance of a student council is the valuable contribution in development of activities of college. To confirm their contribution in college committee, time to time. For example IQAC, NSS, Swami Vivekanand Career council Cell, Red Ribbon, Discipline and Anti-Ragging Committee, Female security committee, Library committee, Literacy and cultural committee and Teacher Guidance Committee etc. College authority tries to provide a better stage to the members of committee, and in future they claim their presence in national politics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni members interact with the students and enlighten them with knowledge and communication skills. They encourage the students to donate old books. They have also donated dastbeen

The institution always welcomes the ex-students and renders a

helping hand in their academic pursuits.

The alumni prepare the current students for interview and expose them to the good job opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Faculty members are given representation in various committees/cells and allowed to conduct various programs and activities as per the instructions given principal. Faculty members are encouraged to develop leadership skills by being in charge of various curricular co-curricular and extracurricular activities. Appointed as coordinator and convener for organizing seminars/workshops/ conferences.

The principal had committees to divide the work among the Professors; The main committees were the IQAC, RUSA, World Bank, UGC, AF committee, purchase committee Discipline committee, Anti-Ragging committee and Scholarship Committee etc.

The Academic council, IQAC and Member of Board of Studies have representatives of University, College, Society and students which ensures participative management.

Vision: To get A+ Accreditation in 5 year and enhance employability of our students such that at least 50% of them are employed or join P.G. within 6 month of passing out.

Mission:

- 1. To Provide Quality Education.**
- 2. To road map a helpful career and academic path of the students.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Faculty members are given representation in various committees/cells and allowed to conduct various programs and activities as per the instructions given principal. Faculty members are encouraged to develop leadership skills by being in charge of various curricular co-curricular and extracurricular activities. Appointed as coordinator and convener for organizing seminars/workshops/ conferences.

The principal had committees to divide the work among the Professors; The main committees were the IQAC, RUSA, World Bank, UGC, AF committee, purchase committee Discipline committee, Anti-Ragging committee and Scholarship Committee etc.

The Academic council, IQAC and Member of Board of Studies have representatives of University, College, Society and students which ensures participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One teaching faculty of the college members of BOS of affiliating university and they do work of curriculum development as per the instruction of the university. IQAC ensures planned educational

development. The management has active and lead role for implementation of feedback as well as proper action is taken after feedback collected from stakeholder.

The periodic teaching plan is prepared by the faculty in their diaries and revised as and when needed. In order to make the learning more effective, the following methods are adopted by the various departments :- Power Point Presentation, OHP Presentation, Lecture cum demonstration, Group Discussions, Class teaching by students, Visits and surveys relevant to topics, Guest Lectures.

The human resource is managed well in the college. The shortage of faculty is compensated by employing guest faculty. The administrative work is divided into various committees. The faculty and staff members are entitled to get all kinds of leave as per the norms of university and govt. made in this respect.

Proposals of various developments in the college are prepared and sent through e-mails to the higher

Authorities for the approval.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Quality is given utmost priority for the appointment of new staff members as per norms.**

Duty leave, Sabbatical leave, Special leave etc. is granted to them as and when required. The institution has reserved funds for faculty Development Programs.

- **The talent of the faculty is optimally used in various extracurricular activities. They are allotted specific portfolios to coordinate different types of activities. This enhances their confidence and keeps them in the mainstream of the institution.**

- **Being a Government college Faculty and Staff is recruited as per the norms of MP govt. And as per needs we have recruited contractual academic and non academic staff.**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=Mzkx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching

The various welfare schemes available for teaching staff in the college: Pension, GPF, Gratuity, Leave encashment on retirement and Research work, Maternity, Paternity leaves, Green card benefits, Loan facilities, Medical reimbursement etc. Group Insurance Scheme for teaching.

Non teaching

The various welfare schemes available for Non teaching staff in

the college: Pension, GPF, Gratuity, Leave encashment on retirement and Research work, Maternity, Paternity leaves, Green card benefits, Loan facilities, Medical reimbursement, and Grain Advance etc. Group Insurance Scheme for non teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Effective Grievance Redressal Mechanism.

Accurate, effective and regular Student feedback mechanism.

The Attendance of all the staff members (Teaching & Non-Teaching) members is Manually Recorded

Departments have prepared detailed Lab manuals for helping the students to perform their experiments more effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a mechanism for both internal and external financial audit. External audit is done by accountants of A.G.M.P. and Government Department of Higher Education, Govt. of M.P. The audit team sent by the government examines the expenses done from funds generated through fees, amalgamated funds, UGC grants, contingency fund and grants received from governments under different heads. Internal audit is done by Audit inquiry committee senior faculty members is constituted which inquires regularly and submits the report to the principal.

IFMIS and Tally software used for database of financial accounts of the college.

-Online salary payment of staff though IFMIS.

-Online deposit of PF and TDS

-Online payment of other reimbursements to staff

-Online collection of dues from students other than fees.

-Online pay-slips and leave records of staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a mechanism for both internal and external financial audit. External audit is done by accountants of A.G.M.P. and Government Department of Higher Education, Govt. of M.P. The audit team sent by the government examines the expenses done from funds generated through fees, amalgamated funds, UGC grants, contingency fund and grants received from governments under different heads. Internal audit is done by Audit inquiry committee senior faculty members is constituted which inquires regularly and submits the report to the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

Two National Webinar and One National Workshop were organized during the session through different departments of the college.

Twenty Expert Lecture were organized during the session through different departments of the college.

Computer and Furniture were purchase during the session to different department of the college.

Trees plantation activities conducted on the courtyard of college in regular activities of N.S.S Units.

For cleanliness and beauty of Courtyard of college, Donation of labor and removing the spontaneous and weed plants by regular Unit of N.S.S.

Solid waste management, office papers are regularly given to process further cycling/Use, use of electric mode of noting instead of paper pen mode to reduce paper uses.

Liquid waste management, proper out-flowing of waste water to drainage.

E-waste management by using repaired computer peripherals and proper maintenance of electric power.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute is a Government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, M.P. and the affiliating Devi Ahilya Vishwavidhyalaya, Indore. The College carefully follows the academic calendar of events prescribed by the Department of Higher Education, M.P, and specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation. Syllabus of each subject for the academic session is provided to

the students. Teachers have to maintain a daily diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & website. Conventional classroom teaching is blended with reasonable use of ICT like power point presentations, OHP audio lectures, are also being used by teachers, experiential learning and problem-solving methods are also used for effective curriculum delivery. Seminars, workshops, special lectures, group discussions, projects, educational tours, field trips and industrial visits are also supplemented along with class room teaching. Extra classes are conducted for slow learners students are also motivated to refer to digital sources, internet, and reference books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=Mzkx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Protection Weak

Poshan Aahar

AIDS Awareness

File Description	Documents
Annual gender sensitization action plan	Three Programme will be Organised
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Counselling Cell and common Room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management Solid waste management • Different dust bins are used for disposing the biodegradable and non- biodegradable waste. • Public campaigning and awareness creation programmes for sustainable development and eco-friendly life style are practiced in the campus. e.g. Street Plays, Walkathon, Poster display and Rallies etc.	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Lat 21.85007, Long 75.61121
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>View File</td></tr> <tr> <td>Any other relevant documents</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Any other relevant documents	View File					
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Any other relevant documents	View File										
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>View File</td></tr> <tr> <td>Certificates of the awards received</td><td>View File</td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	B. Any 3 of the above										

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Effective Grievance Redressal Mechanism.

Accurate, effective and regular Student feedback mechanism.

The Attendance of all the staff members (Teaching & Non-Teaching) members is Manually Recorded

Departments have prepared detailed Lab manuals for helping the students to perform their experiments more effectively.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

New Education Policy 2020-21

Matdada Shapath

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
Savidhan Diwas
Aajadi ka Amrat Mahotsav
Sushashn Diwas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Waste Management in the Govt. Girl's College, Khargone campus.

Waste Management is the prevention, handling, reuse and disposition of solid wastes. It is imperative that the wastes generated should be properly handled and managed to ensure environmental friendly campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The is only one Govt. Girl's College in Khargone District. This college established on 1984 with Art's Faculty. In present Science, Art's Commerce. Home Science are in college.

Some milestones of efforts of the motivate multidirectional development of student are mention below.

Fearless Environment.

Personality Development and career guidance.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college and the IQAC has formed a plan to improve the academic and administrative performance of the institution to provide quality education and to develop a learner - centric environment. It is proposed that :-

- More classrooms and laboratories are required.
- More Classrooms should be converted into smart classrooms.
- To introduce CBCS system at UG level.
- To establish waste management and manure unit.
- To establish separate computer labs and seminar halls.
- To establish collaborations and MOU's from institutes of national and international repute and industries.